



GOVERNMENT COLLEGE KASARAGOD

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Action Taken Report: Annual Academic and Administrative (AA&A) Audit 2021-2022

Date of Report Submission: 18/04/2022

I. Academic and Curricular Activities

1. Curricular Planning and Execution:

- Established strict adherence to the academic calendar for systematic educational delivery.
- Conducted faculty workshops on innovative teaching methodologies to enhance the learning process, as per the previous year's recommendations.

2. Assessment Procedures:

- A centralised system for assessment documentation was implemented, facilitating detailed performance analytics.
- Introduced remedial classes and peer tutoring for subjects identified as challenging in the result analysis.

3. Enhancement Programs:

- Increased the number of add-on courses, focusing on interdisciplinary learning and industry requirements, based on feedback.
- Collaboration with industry experts for guest lectures and webinars to provide practical insights.

4. Research Promotion:

- Set up a research committee to encourage and monitor research activities among staff and students, addressing the previous need for more focused research.
- Organized research methodology workshops and provided seed money for promising projects.

5. Infrastructure Development:

- Upgraded learning spaces with modern technological aids and interactive tools following the audit's emphasis on infrastructure.
- Initiated the preparation of a proposal to construct a new research centre for advanced interdisciplinary studies.

6. Inclusivity Measures:

- Expanded financial assistance programs, including more scholarships and fees, ensuring broader accessibility.
- Launched mentoring programs to support students from diverse backgrounds.



Name and Signature of the Principal

Dr. Ananthapadmanabha A.L





II. Administrative Enhancements

1. Record Maintenance:

- a. Digitalization of key registers (establishment, movement, stock, and others) for real-time access and efficiency, improving upon traditional methods.
- b. Regular audits are introduced for financial documents, including the cash book, to ensure accuracy and transparency.

2. Employee Welfare:

- a. Introduced health and wellness programs under the staff welfare initiative, promoting a better work-life balance.
- b. Regular feedback sessions established to understand and address staff concerns more effectively.
- c. Regular meetings with non-teaching staff are conducted to enhance office performance.

3. Orientation and Skill Development:

- a. Enhanced orientation programs with modules on institutional culture, digital tools proficiency, and interpersonal skills.
- b. Arranged training sessions for administrative staff in new software and management practices.

III. Department-Level Initiatives

1. Educational Quality:

- a. Standardized lesson planning and delivery, documented in teacher's diaries for consistency and quality assessment.
- b. Implemented more dynamic and interactive teaching aids to engage students effectively in the online learning environment.

2. Research Engagement:

- a. Encouraged departments to register for research grants, with several successful in obtaining funding for major projects.
- b. Inter-departmental research groups are formed to promote interdisciplinary studies.

3. Administrative Efficiency:

- a. Streamlined administrative tasks through the introduction of department-level management software, reducing paperwork and increasing efficiency.
- b. Departmental budgets were meticulously reviewed and reallocated to fund high-priority initiatives effectively.

4. Community and Industry Interaction:

- a. Organized community extension programs, allowing students to apply their knowledge while contributing to society.
- b. Established partnerships with local industries for student internships, project collaborations, and job placements.



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5. Continuous Evaluation and Improvement:

- a. Post-course evaluations by students are now mandatory, with feedback directly influencing course adjustments and faculty development programs.
- b. Periodic departmental reviews by an external committee were introduced for an unbiased assessment of academic and administrative practices.

Conclusive Note:

The institution has undertaken significant measures in response to the insights and recommendations from the AA&A Audit 2020-2021. The current academic year focused on consolidating the rapid changes implemented previously, with particular attention to quality, inclusivity, and comprehensive growth in both academic and administrative spheres. Continued emphasis on research, community engagement, and the holistic development of students remains a priority. The institution is committed to ongoing improvement by leveraging feedback, adopting best practices, and anticipating future educational trends and challenges.

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