



# GOVERNMENT COLLEGE KASARAGOD

VIDYANAGAR, KASARAGOD, KERALA 671123

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www.gck.ac.in

## 5.1 STUDENT SUPPORT

5.1.4 The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

### Grievance Redressal in Council Minutes

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Minutes of college council meeting held on 24/07/2019 at 3.30 p.m. at Principal's chamber on the chair: Dr. A.L. Ananthapadmanabha Vice Principal and Principal in charge

Agenda.

1. Starting of new courses - Proposed visit of University verification team
2. Plan fund 2019-20 - Fund sanction order - Academic excellence in teaching learning and Research (P) Allocated amount Rs. 6 lakhs reporting
3. CDC members - Appointment/continuation sanction
4. Resident duty appointment
5. Auditorium-verification of progress work-meeting the requirements of college -entrusting building committee
6. UGC Audit - Status reporting
7. Exam fee details for the year 2019-20. Details to be filed by the department (proforma) using
8. N.S.S program officer appointment
9. Scouts and Guides - willingness to start the program
10. CBCSS - Appointment of departmental coordinator
11. Incinerator at science block ladies toilet reinstallation reporting
12. cleaning - steps taken for periodical cleaning reporting
13. Miscellaneous

Members present

1. Dr. Ananthapadmanabha A.L. (Principal in charge)
2. Mini P.V. (Zoology)
3. Sajith D. Tanaykut (S. Support)
4. Dr. Rama M.
5. Prithvika P. (Chemistry)
6. Jyoti K.A. (Commerce)
7. Jyoti K.A. (Computer Science)
8. Unnikrishnan (Malayalam)

Date: \_\_\_\_\_

Name and Signature of the Principal  
Dr. Ananthapadmanabha A.L.

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9. Gopinathan, N. N. A	3:30	(English)
10. Dr. Abhishek Balaram	3:45	Physical Education
11. Soman, V. S.	4:00	(English)
12. Dr. Deepthy R. Chandran	4:15	English
13. Sreejith, S.	4:30	Kannada
14. Sankar, V. S.	4:45	Physical Education
15. Manoj, S. S.	5:00	English
16. Dr. Manoj, S. S.	5:15	English
17. Jagan, S. S.	5:30	Mathematics
18. Harish, K. N.	5:45	Math
19. Divyanshu, S. S.	6:00	English
20. Jagan, S. S.	6:15	English
21. Suman, S. S.	6:30	Physical Education

### DECISIONS

- (1) Starting of new course - decided to send the prepared list of 7 PG courses to various universities for reference.
- (2) An amount of Rs. 10000 is concerned under academic activities of year ended 2019-20 for credit of seminars. It is decided that departments have submitted proposals for conducting seminars. Therefore a committee is constituted for dividing the allotted amount among the participating departments. The committee shall have 10 members (5 from each department) and member secretary.
- (3) The decision about seminar of a PG PG number is deferred.
- (4) A notice will be circulated among the teaching staff to seek the willingness to become readers based on our ladies college.
- (5) It is decided that any suggestion or requirement about the physical of work of students and staff will be.



Name and Signature of the Principal  
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building committee may be approached within 2 days.

(6) About USC fund auditing - A report and abstract will be submitted to the auditors within two days.

(7) A proforma of Kannas University examination fee is circulated among the departments. All HoDs are directed to fill the proforma and submit to the Principal immediately.

(8) About appointment of NSS programme officers - A notice will be circulated among the teaching staff to seek willingness.

(9) Scouts and guides - A notice will be circulated to seek the willingness among teaching staff to become the programme coordinator.

(10) About cleaning - Senior Superintendent explained the work assigned to the cleaning staff and requested the HoDs to monitor the work in their department by properly entering the data in their registers.

(11) The reinstallation of incinerator in ladies toilet of science block will be done by the company from whom the facility was purchased and the expense will be met by the contractor. For effective monitoring of the cleanliness of girls toilet, women cell convener has to organise a girls students group by nominating a member from each department.

(12) About CBCSS department level coordinator - All the departments are directed to submit the name of department level coordinator.

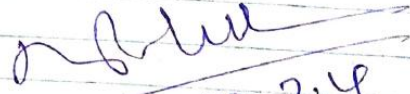
(13) A request from Kannada department about their accommodation in the new



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- building under construction in the centre of excellence scheme - The matter is entrusted to the building committee who will find out the feasibility of allotting classes in the new building to various departments.
- (14) About request of MSF to use seminar hall - Council decided not to give the seminar hall for the above said purpose. Moreover the seminar hall can be given only for the academic purposes of the college.
- (15) About Continuing Education centre - a notice will be circulated among the teaching staff to become the coordinator of the above programme in this academic year.
- Meeting concluded at 5.00 p.m.

  
24.7.19



Name and Signature of the Principal  
Dr. Ananthapadmanabha A.L.

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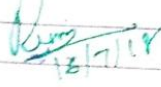
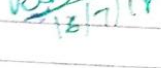

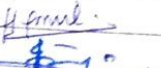






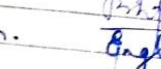

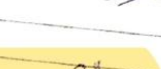
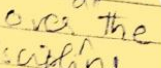
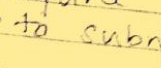
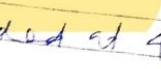



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Meeting of the staff council on 16-7-2018  
at 2.30 p.m in

Agenda  
(1)

- (1) complaints obtained from student
- (2) Miscellaneous

Members

- (1) Dr. Rama. M. 
- (2) 
- (3) Main. P. V. 
- (4) Rejane. C. A. 
- (5) Dr. Lijo. P. U. 
- (6) Dr. Muhammed. M. 
- (7) For. Manoharan. A. N. 
- (8) 
- (9) Dr. V. S. Ananthan 
10. 
11. Dr. Rathanakara. M. 
12. Vijaya. S. 
13. Jayasree. A. 
14. Dr. Athilash. G. 
15. Deepa. K. 
16. 
17. Deepthi. R. Chendean. 
18. 
19. 

Decisions

- (1) Decided to hand over the complaints received from students to discipline committee for enquiry. The Principal has to submit the report to the Principal.
- Meeting concluded at 4.00 p.m.



Name and Signature of the Principal  
Dr. Ananthapadmanabha. A. I.

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Minutes of meeting of college council (Online) held  
on 19-1-2021 at 8:00pm

In the chair: Dr. Ananthapadmanabha. A.L. (Principal-in-charge)

### Agenda

1. Online Inauguration of new generation courses under Kannur University on 20.1.21 at 11am
2. CDC matters
3. Canteen building Inauguration matters
4. Students requests about canteen and travel concession
5. Other matter permitted by the chair.

### Members present

1. Dr. Ananthapadmanabha. A.L.
2. Dr. Harikurup
3. Dr. Mini. P.V.
4. Dr. Pradyumn. P.
5. Dr. Jijo. P.U.
6. Dr. Manoharan
7. Sri. Josekutty. E.J.
8. Sri. Vijayan K.
9. Sri. Arun kumar
10. Sri. Ratnakara Mallamooda
11. Ms. Jasna. K.A.
12. Sri. M.C. Raja
13. Sri. Abdul Razak
14. Smt. Jayasree
15. Sri. Rajesh K.
16. Smt. Geetha. V.P.
17. Sri. Raveendranatha. Rasi

### Decisions

1. Online Inauguration of new generation courses under Kannur University will be done by the honorable minister of higher education on 20-1-21 at 11 am
2. CDC matters: CDC fund of the last year Rs. 980000 will be utilized as given below.



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1. Chemistry	210000
2. Zoology	170000
3. Napkin Incinerator	90000
4. Commerce	15000
5. Steel rack, Library	40000
6. Mathematics	25000
7. Physical Education	25000
8. Geology	45000
9. Room Near NSS	270000
10. Water purifier	90000
# Total	980000

The staff council empowered the Principal to decide on the marginal variation in the above expenses that may arise from the value of quotations to be received. A letter is to be sent to DCE for ratification.

Regarding the utilization of CDE of the present year, Rs. 1252000/- a meeting is to be convened with the District Collector. A proposal for the construction of disability friendly toilets is to be prepared.

3. The council decided to entrust the building committee to make arrangements for the inauguration of the new canteen building which was built under Kasaragod Development Package.
4. A request is received from Student Organization regarding the opening of canteen as many students are coming college from far away places. It is decided that canteen committee will discuss the matter and opinion of PTA executive will be obtained about opening of canteen. Regarding the travel concessions of students, a letter will be sent to the DTO & the District collector.
5. Vacancies in the first sem UG & PG should be reported by 21.1.21.

Meeting concluded at 2.45 pm.



Name and Signature of the Principal  
Dr. Ananthapadmanabha A.L.



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Minutes of the Council meeting held on  
23-09-2019 at 12:10 PM at Principals  
Chamber

In the chair: Dr. A.L. Ananthapadmanabha

### Agenda

- (1) Constituting Committee to investigate the matter of suspended students - suspension from college - reg.
- (2) Complaint received from Ummed Ali Shishab
- (3) Smooth functioning of the College - societal support - reg.
- (4) Miscellaneous.

### Members present

- 1) Dr. Ananthapadmanabha A.L. ✓
- 2) Dr. Rama M. Kinn
- 3) Sujith D. Principal
- 4) Dr. V.S. Anilkumar
- 5) Dr. Manoharan. A.N.
6. Arunkumar. R. (For HOD Maths)
7. Lekshmi P S
8. Jubeesh. M.K.
9. Umrikishnan P
10. Dr. Anandakrishnan Kushakathilath (Sanskrit)
11. Muni. P.V. (Zoology)
12. Sujatha S. Kannada
13. Sreekala. v.p. Political Science
14. Dr. Deepthy. R. Chandran English
15. Jayasree. A.
16. Sumi Vijayan (Commerce)

### Decisions taken

It is decided to constitute a committee to investigate the matter of the suspended students.



Name and Signature of the Principal

Dr. Ananthapadmanabha A.L.

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Decided to investigate the matter by the Committee constituted on 19-09-2019 with Dr. Muhammed V.M (HOD, Arabic) as the convenor. Decided to suspend the students till 28<sup>th</sup> September 2019.

(2) The complaint received from Ummed Ali Shihab has been discussed and decided to give the complaint to the Committee convened by Dr. Muhammed V.M.

(3) Discuss the matters regarding the smooth functioning of the college - entry of outsiders, passed out students, entry of students' vehicle into the campus, Day back of students after college evening hour etc. Decided to call for a meeting for maintaining peaceful atmosphere in the campus with political leaders, leaders of students union, P.T.A officials and college Council members.

Council meeting ended at 12.30 PM



Name and Signature of the Principal  
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Submitted the proposal.

4. Discussed the list of members under  
ssp preparatory meeting group and  
decided to include r/s. Lekshmi  
(English Dept) also. Council approved  
the list.
5. Discussed the call hourly bell  
and Senior Superintendent informed  
that - it will be promptly implemented,  
from 17/7/day onwards.
6. Discussed the maintenance of cleanliness  
in the college building and premises.  
Senior Superintendent informed that he  
will look to the matter by considering  
the requirement.

Rems  
16/7/19



Name and Signature of the Principal  
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Minutes of college council meeting held on 24/07/2019 at 3:30 p.m. at Principal's chamber on the chair: Dr. A.L. Ananthapadmanabha. Vice Principal and Principal in charge Agenda.

1. Starting of new courses - Proposed visit of University verification team
2. Pland fund 2019-20 - Fund sanction order - Academic excellence in teaching learning and Research (P) Alloted amount Rs. Glapke reporting
3. CDC members - Appointment/continuation sanction
4. Resident tutor appointment
5. Auditorium-verification of progress work-meeting the requirements of college -entrusting building committee
6. UGC Audit - Status reporting
7. Exam fee details for the year 2019-20. Details to be filled by the department performing using
8. N.S.S program officer appointment
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12. cleaning - steps taken for periodical cleaning reporting
13. Miscellaneous

Members present

1. Dr. Ananthapadmanabha A.L. (Principal in charge)
2. Mini P.V. (Zoology) *Mini P.V.*
3. Sajith D. Tenayakul Sr. Syed *Sajith D. Tenayakul*
4. Dr. Rama M. *Dr. Rama M.*
5. Prathapadmanabha P. Prathapadmanabha (Chemistry)
6. John K.A. John (Commerce)
7. Jithesh. M.K. *Jithesh. M.K.*
8. Unnikrishnan *Unnikrishnan*



Name and Signature of the Principal  
Dr. Ananthapadmanabha A.L.

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9. Gopmatham. Noir A		(Geology)
10. Dr. Abhilesh Solomon		Physical Education
11. Sumeesh K.S		(Physics)
12. Dr. Deepthy. R. Chandran		Engl'ob.
13. Sujatha S		Kannada.
14. Sreekala. v.p		Political Science
15. Mainamath Beeri Y.P		Botany.
16. Dr. Mubeena. T		Mathematics
17. Jayasree. A		Hindi
18. Hari Kumar KK		Eco
19. Muhammed. M		Arabic
20. Vijay. K		Hurry
21. Sunny Joseph		Librarian

### Decisions

- (1) starting of new courses— Decided to send the prepared list of 7 PG courses to Kannur University for verification.
- (2) An amount of Grants is sanctioned under academic excellence of plan fund 2019-20 for conduct of seminars. 13 departments have submitted proposals for conducting seminars. Therefore a subcommittee is constituted for dividing the allotted amount among the beneficiary departments. The committee shall have Dr. Mubeena (Mathematics) as and Sri Sumeesh. K (Computer Science) as convener and member respectively.
- (3) The decision about nomination of a CDC member is deferred.
- (4) A notice will be circulated among the teaching staff to seek the willingness to become resident tutor in two ladies hostels.
- (5) If anybody has any suggestion or requirements about the progress of work of auditorium and the block.



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building committee may be approached within 2 days.

(6) About UoC fund auditing - A report and abstract will be submitted to the auditor's within two days.

(7) A proforma of Kannur University examination fee is circulated among the departments. All HODs are directed to fill the proforma and submit to the Principal immediately.

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(12) About CBCSS department level coordinator - All the departments are directed to submit the name of department level coordinator.

(13) A request for accommodation in Government College department

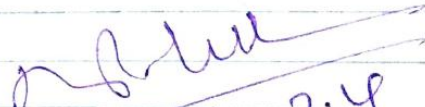


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- (4) About request of MSF to use seminar hall - Council decided not to give the seminar hall for the above said purpose. Moreover the seminar hall can be given only for the academic purposes of the college.
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- Meeting concluded at 5.00 p.m.

  
24.7.19



  
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