



GOVERNMENT COLLEGE KASARAGOD

VIDYANAGAR, KASARAGOD, KERALA, 671123

www.gck.ac.in



NAAC 3RD CYCLE ACCREDITATION

STUDENTS GRIEVANCE REDRESSAL



GOVERNMENT COLLEGE KASARAGOD

VIDYANAGAR, KASARAGOD, KERALA 671123

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www.gck.ac.in

STUDENTS GRIEVANCE REDRESSAL

1. Organization wide awareness and undertakings on policies with zero tolerance
2. Mechanisms for submission of online/offline students' grievances
3. Implementation of guidelines of statutory/regulatory bodies
4. Timely redressal of the grievances through appropriate committees

DOCUMENTARY EVIDENCE FOR 5.1.4

1. Organization wide awareness and undertakings on policies with zero tolerance

Awareness about the Zero Tolerance policy of the institution towards Ragging, Sexual Harassment etc. is created organisation wide through various measures such as Display boards, Orientation Programmes, Website etc.

Proofs:



- a) **Orientation Programmes:** Every year, the NSS and Anti-Ragging Cell jointly conduct annual awareness sessions about the legal and social consequences of ragging for first-year students. All sessions are led by a Police Official.



Name and Signature of the Principal
Dr. Ananthapadmanabha A.L.



ആന്റി റാഗിങ് ക്ലാസ്സ് സംഘടിപ്പിച്ച്
കാസർകോട് ഗവൺമെന്റ് കോളേജ്
എൻഎസ്എസ് യൂണിറ്റ്





NSS UNITS 02 & 03
GOVERNMENT COLLEGE KASARAGOD

ANTI RAGGING

AWARENESS CLASS

RESOURCE PERSON



AJITH KUMAR P



INSPECTOR OF POLICE
KASARAGOD POLICE STATION

DATE : 08/09/2023

TIME : 10:00 AM

VENUE : COLLEGE AUDITORIUM

Name and Signature of the Principal
Dr. Ananthapadmanabha.A.L



Mr. Ajith Kumar P, Inspector of Police, Kasaragod Police Station addressing the students during the orientation Programme

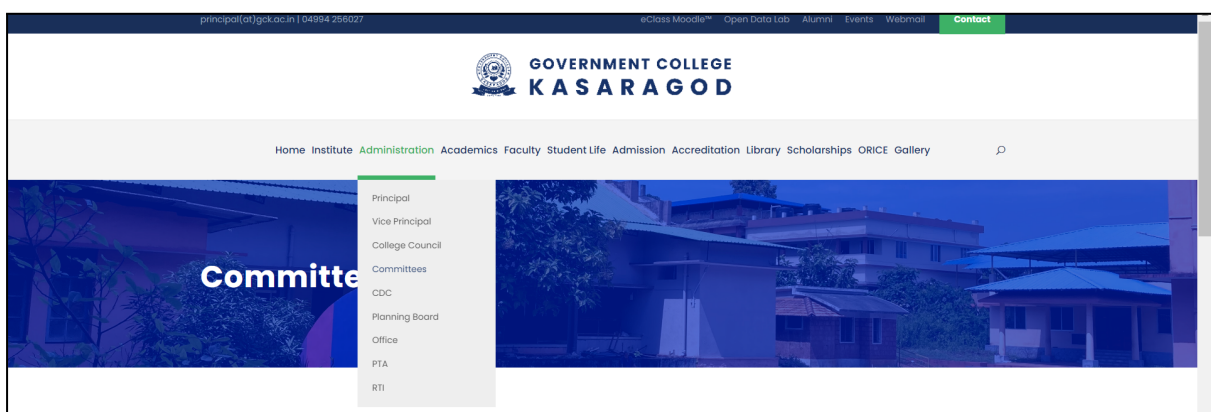
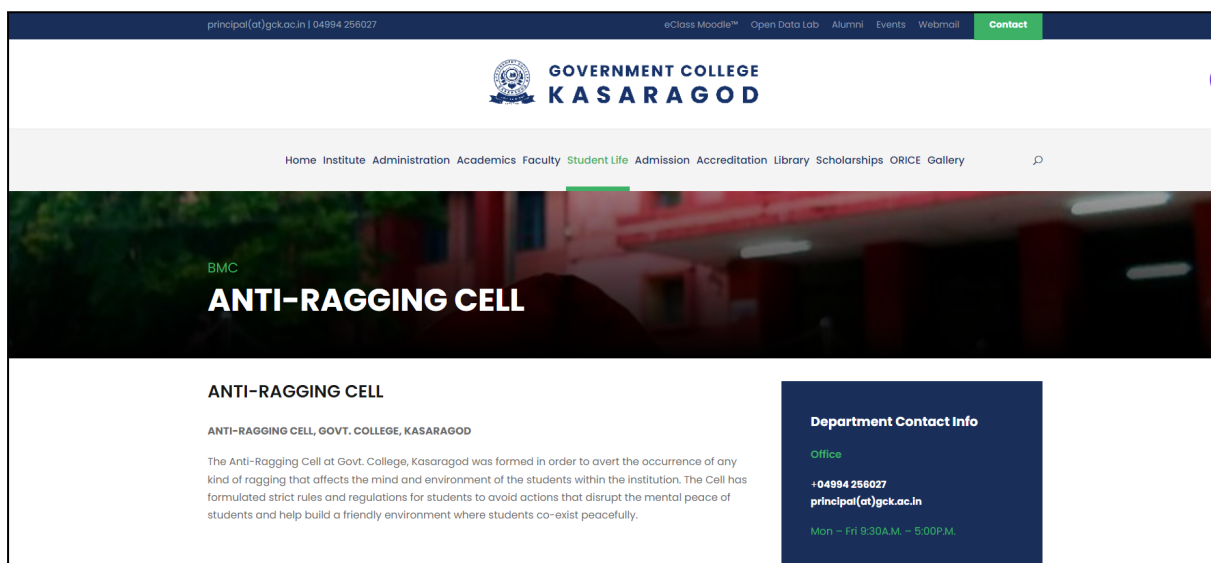
- b) **Display Boards:** Posters and boards highlighting messages against ragging, sexual harassment etc is displayed in prominent locations inside the campus to sensitize the students.



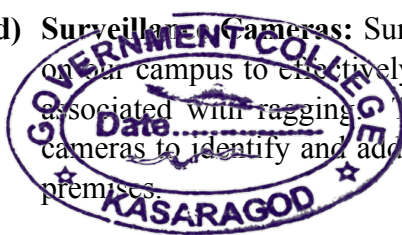
- c) **College Website:** Our college website features a dedicated page aimed at raising awareness among students about our anti-ragging policies and the comprehensive measures in place to maintain a campus culture that is free from any form of ragging. The page provided the email address and contact number of the Convener of the Anti-Ragging Committee. Additionally, the college website provides information about the other various committees actively working for students' redressal and grievances.

Weblink: <https://gck.ac.in/anti-ragging-cell-govt-college-kasaragod/>

Web link: <https://gck.ac.in/committees/>



- d) **Surveillance Cameras:** Surveillance cameras have been installed at various locations on our campus to effectively monitor and detect any suspicious activities or incidents associated with ragging. The Principal regularly monitors the footage from these cameras to identify and address any potential instances of ragging within our campus premises.

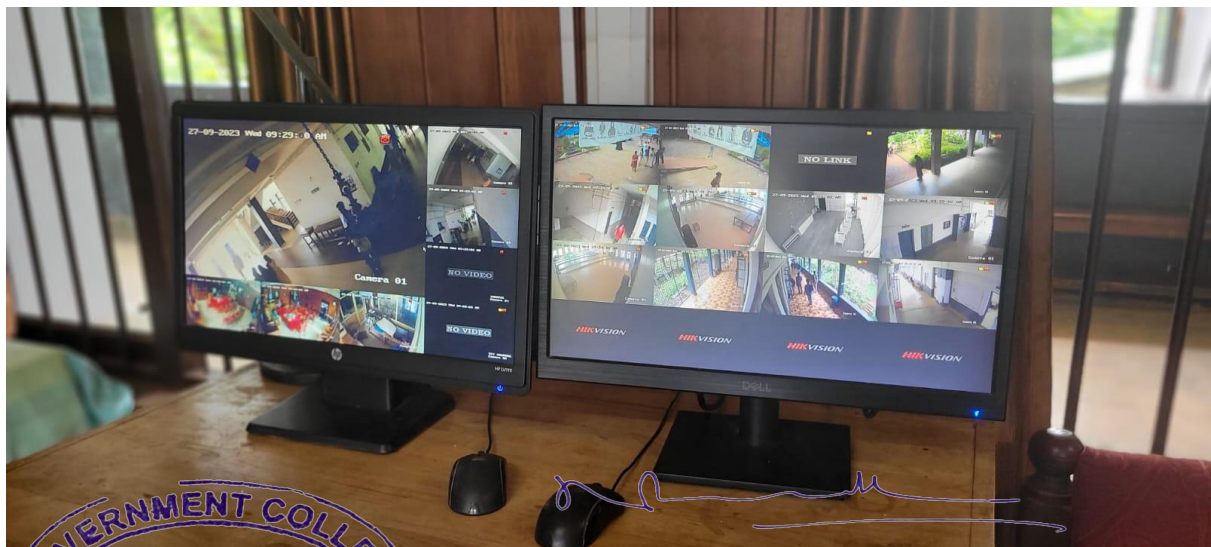


Name and Signature of the Principal
Dr. Ananthapadmanabha A.L.

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Surveillance cameras at various locations on the college campus.



Centralized CCTV monitoring system in the principal room

Name and Signature of the Principal
Dr. Ananthapadmanabha A.L.

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2. Mechanisms for submission of online/offline students' grievances

The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases. Students can also raise various grievances regarding discipline issues, academic matters, infrastructural facilities, campus atmosphere, etc

A grievance redressal mechanism functions in the institution for the timely redressal of grievances. Grievance Redressal Mechanism is open to the various stakeholders of the institution including the students and staff. There are provisions for submission of online/offline students' staff's grievances. These various stakeholders can raise their grievances through emails, letters or via opinions raised in official meetings. The College Council also takes into consideration the grievances brought to the attention of the meeting by the council members.

The grievance redressal mechanism mainly functions through units like the College Council, Grievance cell, women's cell, discipline committee, anti-ragging committee, internal complaint committee, etc. The College Council is the foremost agency that takes initiatives in conducting discussions over grievances and in the process of decision making. According to the nature of complaints, these grievances are redirected to the cells/committees concerned or discussed in the council meeting. In order to tackle grievances of various sorts, the units/cells concerned, arrange meetings, discuss the grievance and do the necessary with the permission of the Principal. Sometimes grievance redressal actions are initiated in the Council meeting itself. Actions are taken as per the recommendation of the College Council. The institution also takes initiatives in documenting Grievances raised by the students in the form of letters/complaints and requests.





The information regarding the working of the Grievance Redressal mechanism in the college is communicated to the students and other stakeholders mainly through the College Website. The message is communicated to the students also at the Departmental level through interaction meetings and Tutorial sessions

Website: Information regarding Grievance Redressal Mechanism

Web link: <https://gck.ac.in/grievance-redressal-cell/>

principal(at)gck.ac.in | 04984 256027

eClass Moodle™ Open Data Lab Alumni Events Webmail **Contact**

GOVERNMENT COLLEGE KASARAGOD

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Grievance Redressal Cell

Grievance Redressal Cell

Submit Online Complaint

The Grievance Redressal Cell has been developed to settle the grievances of the students and other stakeholders within a reasonable time period for further strengthening the bond of the students with the institution by providing them with all kinds of facilities to a satisfaction level for maintaining a convenient ambience of academic teaching and learning.

Department Contact Info

Office

+91 984 256027
principal(at)gck.ac.in

Mon - Fri 9:30A.M. - 5:00P.M.

COLLEGE GRIEVANCE REDRESSAL COMPLAINT FORM

naacdata@gck.ac.in [Switch account](#)

Not shared

* Indicates required question

Name

Your answer

Semester

Your answer

Reg.No

Your answer

Phone Number

Students can submit the grievances using a Google form using the link provided in the site.



Name and Signature of the Principal
Dr. Ananthapadmanabha A.L.





Grievance Submission Form:

<https://docs.google.com/forms/d/e/1FAIpQLSeLa3R7qTnmIZg7HLRcdJjkR6MgC5f2EIbxs8eESV0sWhdQ/viewform>

Kannur University Student Grievance Redressal cell: If the complainant is not convinced/satisfied with the decision of the College level Grievance Redressal Cell, they can approach the University level apex body. Kannur University has constituted an online student grievance redressal cell as per UGC norms. A nodal officer has been appointed to deal with the matters concerned. Students can lodge their grievances through this online portal at the university level. University redirects the matter according to the pertinence. (v) The confidentiality and privacy of students would be safeguarded in all cases.

Web link:

https://admission.kannuruniversity.ac.in/utygrievance/complaint_registration.php

The screenshot shows the website for the Kannur University Student Grievance Redressal Cell. The header includes the university logo and name, along with navigation links: HOME, ABOUT, COMPLAINT REGISTRATION (highlighted), and CONTACT. The main content area is titled 'LODGE YOUR GRIEVANCE' and contains an 'Application Form' with the following fields:

- Name***: A text input field with the placeholder 'Enter your Name'.
- Register No**: A text input field with the placeholder 'Enter Register No.'.
- College / Department / University Centre**: A dropdown menu with the placeholder '--Select--'.

At the bottom left of the form area, there is a small text indicating 'Waiting for www.google.com...'.

3. Implementation of guidelines of statutory/regulatory bodies

Statutory committees as required by the UGC guidelines have been constituted by the Principal at the beginning of the academic year itself to address various grievances from the students. The committee list is displayed in the College Notice board and the website. Following committees are functional in the college to address student grievances: (i) Anti ragging Committee, Grievance Redressal cell, Anti sexual Harassment Committee Discipline Committee, Grievance Redressal Cell etc. The committee members meet periodically to discuss and sort out complaints received during the period and give recommendations to the concerned authority to implement the statutory regulations in force from time to time. Complaints can be filed online through the form.



Name and Signature of the Principal
Dr. Ananthapadmanabha A.L





Details of statutory/regulatory Committees (to be notified in institutional website also)

Various Committees 2018-2019

PROCEEDINGS OF THE PRINCIPAL, GOVT. COLLEGE KASARAGOD **(Present: Dr. Aravind Krishnan K.)**

Govt. College Kasaragod – Additional charge of Assistant/Associate Professor of this College - Orders issued – reg.

ORDER No. B1/1141/2018 Dated 26/07/2018

Read:- College Staff Council meeting held at 23/07/2018.

ORDER

As per read above, College Staff Council meeting has decided to constitute various committees in this College as details below.

Sl. No.	Name of the Committee	Convenor & Members	Phone number
1	ANTI-DRUG SQUAD	Sri Muhammed Ali. K.	9946715231
2		Smt. Keerthi Mohan	9405447024
3		Dr. Mini. P.V.	9447692074
4		Sri Abdul Razak. P.	9495809728
5		Smt. Veena.	9895821577

Sl. No.	Name of the Committee	Convenor & Members	Phone number
1	ANTI-RAGGING CELL	Sri Manoj Chathoth	9447919912
2		Dr. Mini. P.V.	9447692074
3		Dr. Mohammed. A.	9446402055
4		Dr. Mubeena. T	8281740665

Sl. No.	Name of the Committee	Convenor & Members	Phone number
1	AUDITORIUM	Sri Unnikrishnan P	9846375808
2		Smt. Sujatha. S.	9895479090

Sl. No.	Name of the Committee	Convenor	Phone number
1	BHOOMITHRA SENA CLUB	Sri Muhammed Ali. K.	9946715231

Sl. No.	Name of the Committee	Convenor & Members	Phone number
1	BUILDING AND CIVIL WORKS	Sri Muhammed Ali. K.	9946715231
2		Sri Balakrishnan. U.	9496125325
3		Dr. Pushpaletta. P	9895466202
4		H.O.D. of Beneficiary Depts.	
5		I.Q.A.C. Co-Ordinator	7012404712
6		Warden	9447685240



Name and Signature of the Principal
Dr. Ananthapadmanabha. A.L.

PRINCIPAL
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KASARAGOD



Sl. No.	Name of the Committee	Convenor & Members	Phone number
1	C A M S	Sri Jubeesh. M. K.	9496092846
2		Sri Subhash. P. P.	9447683240
3		Sri Abdul Razak. P.	9495809728

Sl. No.	Name of the Committee	Convenor & Members	Phone number
1	CANTEEN	Dr. Mohammed. A.	9446402055
2		Smt. Jessamine David Raj.	8547887565
3		Sri Manoj Chathoth	9447919912
4		Dr. Ashalatha. C. K.	9895544701
5		Sri Muhammed Ali. K.	9946715231

Sl. No.	Name of the Committee	Convenor & Member	Phone number
1	DEADDICTION CELL	Sri. Shridhara	9446433835
2		Smt. Vedavathi. S.	9633848460
3		Smt. Divya. V.	9539584499

Sl. No.	Name of Committee	Convenor and members	Phone number
1	DISCIPLINE	Dr. Rema. M.	9400738626
2		N. S. S. Co- Ordinators	
3		N. C. C. Officer	9447449602
4		P. T. A. Secretary	9048252041
5		Sri Vijayan. K.	9496846886
6		Dr. Mohammed. A.	9446402055
7		Dr. Vinayan. T	9495827783
8		Sri Gopinathan Nair. A	9447449602
9		Smt. Rejuna. C. A.	9567198128
10		Smt. Deepthy R. Chandran.	9447693860
11		Dr. Mubeena. T	8281740665
12		Sri Sumesh. K. S.	9961244574
13		Sri Sreedev. P.	8089220146
14		Sri Manoj Chathoth	9447919912
15		Dr. Thomas George	9446707902
16		Dr. Anil Kumar. V. S.	9496370425

Sl. No.	Name of the Committee	Convenor & Members	Phone number
1	ETHICS	Dr. Muhamed. V. M.	9447926082
2		Smt. Rejuna. C. A.	9567198128
3		Sri Unnikrishnan P	9846375808
4		Smt. Vedavathi. S.	963384860
5		Sri Richu Mathew	9846357808



Name and Signature of the Principal
Dr. Ananthapadmanabha. A. L.





Sl. No.	Name of the Committee	Convenor & Members	Phone number
1	GRIEVANCE REDRESSAL CELL	Dr.Hari Kurup. K. K.	9809671385
2		Dr.Vinayan. T.	9495827783
3		Sri Raju. M. C.	8129288871
4		Sri Gopinathan Nair. A.	9447449602
5		Sri Balakrishnan. U.	9496125325
6		Sri Abdul Razak. P.	9495809728
7		Smt. Deepa. K.	9497137115

Sl. No.	Name of the Committee	Convenor & Members	Phone number
1	INTERNAL QUALITY ASSURANCE CELL (I.Q.A.C.)	Dr.Jijo. P.U.	7012404711
2		Sri Vijayan. K.	9496846886
3		Dr.Reman. M	9400738626
4		Dr. V.S. Anil Kumar	9496370425
5		Sri Manoj Chathoth	9447919912
6		Dr.Manoharan. A. N.	9447693860

Sl. No.	Name of the Committee	Convenor & Members	Phone number
1	KIIFB	Dr.Ananthapadmanabha. A. L.	9539948967
2		Dr.Jijo. P. U.	7012404711
3		Dr.Vinayan. T.	9495827783
4		Dr.Radhakrishna. N.	9495104578
5		Dr. Mini. P.V.	9447692074
6		Sri Suhail. P.	9048252041
7		Senior Superintendent	

Sl. No.	Name of the Committee	Convenor & Member	Phone number
1	KNOWLEDGE MISSION	Sri Sumesh. K. S.	9961244574
2		Sri Ajeesh. K. V.	9746093167

Sl. No.	Name of the Committee	Convenor & Member	Phone number
1	OPEN COURSE	Sri Abdul Jaleel. K.	9995417121
2		Dr.Reman. M.	9400738626

Sl. No.	Name of the Committee	Convenor & Member	Phone number
1	ORICE	Sri Sumesh. K. S.	9961244574
2		Sri Ajeesh. K. V.	9746093167



Name and Signature of the Principal
Dr.Ananthapadmanabha.A.L

PRINCIPAL
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KASARAGOD



Various Committees 2019-2020

PROCEEDINGS OF THE PRINCIPAL, GOVT. COLLEGE KASARAGOD

(Present: Dr. Ananthapadmanabha. A. L.)

Govt. College Kasaragod – Additional charge of Assistant/Associate Professor of this College -
Orders issued – reg.

ORDER No. B1/278/2019/GCKSD Dated /09/2019

Read:- College Staff Council meeting held at 12/06/2019.

ORDER

As per read above, College Staff Council meeting has decided to constitute various committees in this College as details below.

Sl. No.	Name of the Committee	Nodal Officer & Members	Phone Number
1	ADMISSION COMMITTEE	Sri Sumesh. K. S.	9961244574
2		Smt. Sreekala. V. P.	9495376686
3		Sri Balakrishna. B. M.	9895086310
4		Smt. Keerthi Mohan	9605447024
5		Dr. Abdu Rahiman Kutty	9846245017
6		Dr. Prasanth. P.	7012401256
7		Sri Rajesh. R.	9497361347
8		Smt.Rejuna. C. A.	9567198128

Sl. No.	Name of the Committee	Convener & Members	Phone Number
1	ANTI – DRUG SQUAD	Dr. Mini. P. V.	9447692074
2		Smt. Keerthi Mohan. A.	9605447024
3		Sri Suresh Kumar. R.	8848751235
4		Sri Abdul Razak. P.	9495809728
5		Sri Richu Mathew	9846357808

Sl. No.	Name of the Committee	Convener & Members	Phone Number
1	ANTI – PLAGIARISM	Librarian	
2		Dr. Hari Kurup. K. K.	9809671385
3		Dr. Pushpaletha. P.	9895466202
4		Dr. Rathnakara. M.	9446095543
5		Dr. Manoharan. A. N.	9447693860
6		Dr. Mini. P. V.	9447692074



Name and Signature of the Principal
Dr. Ananthapadmanabha. A. L.

**PRINCIPAL
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Sl. No.	Name of the Committee	Convener & Members	Phone Number
1	ANTI-RAGGING CELL	Sri Abdul Nazar. C. H.	9496430807
2		Sri Subhash. P. P.	9447683240
3		Dr. Mohammed. A.	9446402055
4		Dr. Mubeena. T.	8281740665

Sl. No.	Name of the Committee	Convener & Members	Phone Number
1	AUDITORIUM	Sri Unnikrishnan. P.	9846375808
2		Smt. Sujatha. S.	9895479090

Sl. No.	Name of the Committee	Convener & Members	Phone Number
1	AMF MONITORING COMMITTEE	Smt. Sujatha. S.	9895479090
2		Sri Sajith Dhanapal (SS)	9447610500
3		Dr. Muhamed. V. M.	9496017074
4		Dr. Jijo. P. U.	9495122006
5		Dr. Pushpaletha. P.	9895466202
6		Dr. Hari Kurup. K. K.	9809671385

Sl. No.	Name of the Committee	Convener & Members	Phone Number
1	BHOOMITHRA SENA CLUB	Sri Sreedhara N	

Sl. No.	Name of the Committee	Convener & Members	Department
1	BOOKS WRITE OFF COMMITTEE	Librarian	Central Library
2		All HODs	All Department

Sl. No.	Name of the Committee	Convener & Members	Phone Number
1	BUILDING AND CIVIL WORKS	Sri Suhail. P. K.	9048252041
2		Sri Sajith Dhanapal (SS)	9447610500
3		Sri Balakrishnan. U.	9496125325
4		Dr. Pushpaletha. P.	9895466202
5		H.O.D. of Beneficiary Depts.	
6		Dr. Jijo. P.U. (I.Q.A.C. Co-Ordinator)	7012404711
7		H.O.D. Physical Edn.	8129288871
8		Warden	



Name and Signature of the Principal
Dr. Ananthapadmanabha. A. L.





Sl. No.	Name of the Committee	Convener & Members	Phone Number
1	DEADDICTION CELL	Sri Biju. P.	9947771529
2		Sri Prakash Kumar. K.	9446975562

Sl. No.	Name of the Committee	Convener & Members	Phone Number
1	DISCIPLINE	Dr. Rema. M.	9400738626
2		Sri Sajith Dhanapal (SS)	9447610500
3		N. S. S. Co - Ordinators	
4		N. C. C. Officer	9447449602
5		P. T. A. Secretary	9048252041
6		Sri Vijayan. K.	9496846886
7		Smt. Sangeetha Issac	9388186555
8		Sri Chandran. K.	9496237707
9		Sri Gopinathan Nair. A	9447449602
10		Smt. Rejuna. C. A.	9567198128
11		Dr. Deepthy R. Chandran	9447693860
12		Smt. Jasna. K. A.	9447768324
13		Sri Sreedev. P.	8089220146
14		Smt. Jayasree	8943903704
15		Dr. Thomas George	9446707902
16		Dr. Anil Kumar. V. S.	9496370425
17		Dr. Abhilash Solomon	9496670028

Sl. No.	Name of the Committee	Convener & Members	Phone Number
1	EMPLOYEES REDRESSAL CELL	Dr. Hari Kurup. K. K.	9809671385
2		Sri Sajith Dhanapal (SS)	9447610500
3		Sri Vijayan. K.	9496846886
4		Dr. Jijo. P. U.	9495122006
5		Sri Raju. M. C.	8129288871
6		Smt. Deepa. K.	9497137115

Sl. No.	Name of the Committee	Convener & Members	Phone Number
1	ETHICS	Dr. Mohammed. A.	9446402055
2		Smt. Rejuna. C. A.	9567198128
3		Sri Unnikrishnan P.	9846375808
4		Smt. Vedavathi. S.	9633848460
5		Sri Richu Mathew	9846357808



Name and Signature of the Principal
Dr. Ananthapadmanabha. A. L.

PRINCIPAL
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Sl. No.	Name of the Committee	External Auditors	Phone Number
1	EXTERNAL AUDIT COMMITTEE	Sri Balakrishnan. U.	9496125325
2		Ms. Jasna. K. A.	9447768324

Sl. No.	Name of the Committee	Convener & Members	Phone Number
1	GRIEVANCE REDRESSAL CELL	Dr. Hari Kurup. K. K.	9809671385
2		Sri Sajith Dhanapal (SS)	9447610500
3		Dr. Vinayan. T.	9495827783
4		Sri Raju. M. C.	8129288871
5		Sri Gopinathan Nair. A.	9447449602
6		Smt. Nija. R.	9497469026
7		Sri Abdul Razak. P.	9495809728
8		Smt. Viji. K.	8547540265

Sl. No.	Name of the Committee	Convener & Members	Phone Number
1	HOSTEL COMMITTEE	Dr. Rema. M.	9400738626
2		Dr. Deepthy. R. Chandran	9947841369
3		Dr. Abhilash Solomon	9496670028
4		Smt. Sujatha. S.	9895479090
5		Sri Richu Mathew	9846357808
6		Sri Unnikrishnan. P.	9846375808
7		Sri Abdul Nazar. C. H.	9496430807

Sl. No.	Name of the Committee	Convener & Members	Phone Number
1	INCOME TAX COMMITTEE	Sri Rajesh. R.	9497361347
2		Smt. Jasna. K. A.	9447768324
3		Smt. Sangeetha Issac	9388186555

Sl. No.	Name of the Committee	Convener & Members	Phone Number
1	INTERNAL COMMITTEE FOR THE STUDENTS WITH DISABILITY	Smt. Sreekala. V. P.	9495376686
2		Dr. Pushpaaletha. P.	9895466202
3		Dr. Abdu Rahiman Kutty. M. K.	9846245017

Sl. No.	Name of the Committee	Convener & Members	Phone Number
1		Dr. Jijo. P.U.	9495122006



Name and Signature of the Principal
Dr. Ananthapadmanabha. A. I.





1	SEMINAR HALL	Sri Sreedev. P.	9946715231
2		Dr. Thomas George	9446707902
3		Sri Rajeevan. K. V. (Office)	8281472344

Sl. No.	Name of the Committee	Co-ordinator	Phone Number
1	SSP CO-ORDINATOR	Dr. Vinayak. M. V.	8289836310

Sl. No.	Name of the Committee	Convener & Members	Phone Number
1	STUDENT COUNCELING CELL	Smt. Sreekala. V. P.	9495376686
2		Smt. Lekshmi. P. S.	9037512127
3		Smt. Sumi Vijayan	9497850877
4		Smt. Sangeetha Issac	9388186555
5		Sri Satheesh Kumar. K. V.	9447547331

Sl. No.	Name of the Committee	Convener & Members	Phone Number
1	TECHNICAL COMMITTEE	Dr. V. S. Anilkumar	9496370425
2		Dr. Pushpaletha. P.	9895466202
3		Dr. A. N. Manoharan	9447693860
4		Dr. Mubeena. T.	8281740665
5		Dr. Jijo. P. U.	9495122006
6		Dr. Mini. P. V.	9447692074
7		Sri Jubeesh. M. K.	9496092846

Sl. No.	Name of the Committee	Convener & Members	Phone Number
1	TIME TABLE	Smt. Ayishath Fasna. T. P.	9605227533
2		Dr. Manoharan. A. N.	9447693860
3		Dr. Prasanth. P.	7012401256



Name and Signature of the Principal
Dr. Ananthapadmanabha. A. L.

PRINCIPAL
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KASARAGOD



Various Committees 2020-2021

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Minutes of the Council meeting (online)
held on 08/06/2020 at 13.30 PM

Agenda

1) Continuation / reconstitution of various committees.

- 2) Warden appointment
- 3) A letter to the table
- 4) TC applications
- 5) Stamp money collection
- 6) Record room cleaning
- 7) Disaster management squad
- 8) Attendance of staff
- 9) Class room sanitation
- 10) Presence of outsiders
- 11) Miscellaneous.

1) Principal detailed about reconstitution of various committees of the college. It has been decided that the existing committees can be retained and necessary changes may be adopted with families who are being transferred and also by including the newly coming families. Some families in charge of supervising are as well. FQAC expressed the need to consider other members in the past, since they are bearing charge for consecutive years. Council decided that after restructuring the committees feasibility, such requests can be considered.



Name and Signature of the Principal
Dr. Ananthapadmanabha A.I.

PRINCIPAL
GOVERNMENT COLLEGE
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10. Council discussed encroachment of outsiders in the College Campus. Senior Supdt mentioned the gatherings in the campus even in late night. Council decided to give notice to the chief of district Police force. Also discussed the present condition of the pavilion near the ground and to take steps for its renovation.

11. Under the Covid Special Condition, as the internet connectivity in the college is an absolute necessity and because of the upcoming NAAC visit the college website also needs to be redesigned. Upon TOPC Coordinator's request, to execute the said works urgently, Senior Supdt explained that if the earlier decision to utilize the consolidated P.D. is re-proposed and these requirements are incorporated, which is feasible to meet the requirement from consolidated P.D. and the Council agreed to incorporate these two works in consolidated PD account utilization.

Members attended the meeting

- | | |
|--------------------------|-------------------|
| 1) Dr. Ananthapadmanabha | Dr. Raju MC |
| 2) Dr. V. Amal Kumar | 3) Jagan sashman |
| 4) Dr. Jyo PU | 5) Lakshmi |
| 6) Dr. D. S. P. V | 7) Monikunhyan |
| 8) Dr. Peshpalath | 9) Rajitha Khanap |
| 10) Dr. Vyasan K | 11) Dr. Harikurup |
| 12) Anandharan | 13) Dr. Shreekala |



Name and Signature of the Principal
 Dr. Ananthapadmanabha A.L.

PRINCIPAL
 GOVERNMENT COLLEGE
 KASARAGOD



Various Committees 2021-2022



PROCEEDINGS OF THE PRINCIPAL GOVERNMENT COLLEGE, KASARAGOD.

Govt. College Kasaragod – Additional charge of Assistant/Associate Professor of this College - Orders issued – reg.

ORDER NO:B1/1065/2020/GCKSDKasaragod

Dated:12.07.2021

Read:- College Staff Council meeting held on 31/03/2021.

ORDER

As per read above, College Staff Council meeting has decided to constitute various committees in this College for the year 2021-22 as details below.

Sl. No.	Name of the Committee	Nodal Officer & Members	Phone Number
1	ACCOMADATION COMMITTEE	Sri Radhakrishna. N.	9495104578
2		Sri Nidhin Paul	8281731383
3		Sri Rajeev. U.	9496116008
4		Sri Anoop. S.	9747125554
5		Sri Prasanth	7012401256
6		Sri Sreejith (Office)	9747306176
7		Smt. Nija. R.	9497469026



Name and Signature of the Principal
Dr. Ananthapadmanabha. A. L.

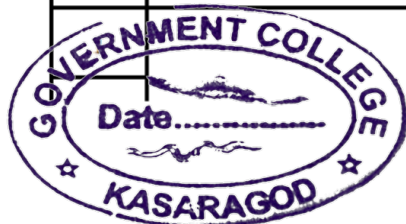
PRINCIPAL
GOVERNMENT COLLEGE
KASARAGOD



Sl. No.	Name of the Committee	Convener & Members	Phone Number
1	ANTI – PLAGIARISM	Librarian	
2		Dr. Hari Kurup. K. K.	9809671385
3		Dr. Pushpaletha. P.	9895466202
4		Dr. Rathnakara. M.	9446095543
5		Dr. Manoharan. A. N.	9447693860
6		Dr. Mini. P. V.	9447692074
7		Dr. Nisamudeen. K. M.	9562756038

Sl. No.	Name of the Committee	Convener & Members	Phone Number
1	ANTI-RAGGING COMMITTEE	Sri Abdul Razak. P.	9495809728
2		All HoD's	
3		CI Pradeep. G. N.	
4		Sri Venugopal (Lions Club)	
5		NSS, NCC Officers	
6		Smt. Deepa. K.	9497137115
7		PTA Vice President	
8		Sri Abdul Razak. P.	9495809728
9		Sri Richu Mathew	9846357808

Sl. No.	Name of the Committee	Convener & Members	Phone Number
		Smt. Sujatha. S.	9895479090



Name and Signature of the Principal
Dr. Ananthapadmanabha. A. L.

PRINCIPAL
GOVERNMENT COLLEGE
KASARAGOD



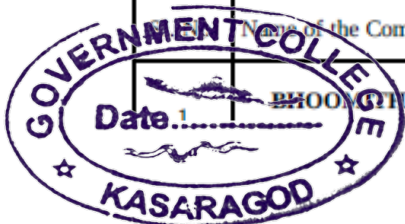
2	ANTI- SEXUAL HARASSMENT	Sri Anoopkumar. M.	9496296413
3		Smt. Anumol. C. N.	9446148427
4		Smt. Anju. M. B.	9495990475
5		Smt. Parvathy. K.	9446961453
6		Smt. Sreeja Paleri	9747402330
7		Police Officer (Ex- officio)	

Sl. No.	Name of the Committee	Convener & Members	Phone Number
1	AUDITORIUM	Sri Raveendranatha Rai (SS)	8921045901
2		Sri Jubeesh. M. K.	9496092846
3		Sri Sumesh. K. (Attender)	9020809456

Sl. No.	Name of the Committee	Convener & Members	Phone Number
1	ASAP	Sri Unnikrishnan. P.	9846375808

Sl. No.	Name of the Committee	Convener & Members	Phone Number
1	ASSET MAINTENANCE FUND - AMF MONITORING COMMITTEE	Dr. Liyaqath Ali	9995268887
2		Smt. Asha. P. V.	9496381254
3		Dr. Iljo. P. U.	9495122006
4		Dr. Pushpaletha. P.	9895466202
5		Dr. Hari Kurup. K. K.	9809671385

	Name of the Committee	Convener & Members	Phone Number
	BHOONOTRA SENA	 Sri Rini. P.	9447771529



Name and Signature of the Principal
Dr. Ananthapadmanabha A.L.





Sl. No.	Name of the Committee	Convener & Members	Phone Number
1	DEADDICTION CELL	Sri Jubeesh. M. K.	9496092846
2		Sri Gopinathan Nair. A.	9447449602

Sl. No.	Name of the Committee	Convener & Members	Phone Number
1	DISCIPLINE	Dr. Hari kurup. K. K.	9809671385
2		Smt. Sujatha. S. (N. S. S. Co - Ordinator)	9895479090
3		Sri Asif Iqbal Kakkassery (N. S. S. Co - Ordinator)	7034461903
4		Smt. Lakshmi. K. (N. C. C. Officer)	9656656508
5		Sri Abdul Khader. B. H. P. T. A. Vice President	
6		Sri Vijayan. K.	9496846886
7		Smt. Sangeetha Issac	9388186555
8		Sri Chandran. K.	9496237707
9		Sri Gopinathan Nair. A	9447449602
10		Sri Arunkumar. R.	9847403523
11		Dr. Deepthy R. Chandran	9447693860
12		Sri Anoop Kumar. M.	9496296413
13		Sri Sreedev. P.	8089220146
14		Smt. Jayasree	8943903704
		Dr. Thomas George	9446707902



Name and Signature of the Principal
Dr. Ananthapadmanabha.A.L

PRINCIPAL
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2	GRIEVANCE REDRESSAL CELL	Dr. Vinayan. T.	9495827783
3		Sri Raju. M. C.	8129288871
4		Sri Gopinathan Nair. A.	9447449602
5		Smt. Dhanusha. K. K.	9496251583
6		Sri Abdul Razak. P.	9495809728
7		Smt. Sangeetha Issac	9388186555

Sl. No.	Name of the Committee	Convener & Members	Phone Number
1	HOSTEL COMMITTEE	Smt. Savitha. B.	9744436302
2		Smt. Parvathy. K.	9446961453
3		Sri Rajesh. R.	9497361347
4		Smt. Vedavathi. S.	9633848460
5		Sri Richu Mathew	9846357808
6		Sri Biju. P.	9947771529
7		Sri Nissamudeen. K. M.	9562756038

Sl. No.	Name of the Committee	Convener & Members	Phone Number
1	INCOME TAX COMMITTEE	Sri Rajesh. R.	9497361347
2		Smt. Jasna. K. A.	9447768324
3		Smt. Ayishath Fasma. T. P.	9605227533

Sl. No.	Name of the Committee	Convener & Members	Phone Number
1		Sri Sreedev. P.	8089220146

Name and Signature of the Principal
Dr. Ananthapadmanabha. A. L.

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5		Sri Nishanth. V.	8547993099
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Sl. No.	Name of the Committee	Convener & Members	Phone Number
1	SEMINAR HALL	Raveendranatha Rai (SS)	8921045901
2		Sri Ajeesh. K. V.	9746093167
3		Sri Rajeevan. K. V. (Office)	8281472344

Sl. No.	Name of the Committee	Co-ordinator	Phone Number
1	SSP CO-ORDINATOR	Sri Ajeesh. K. V.	9746093167

Sl. No.	Name of the Committee	Convener & Members	Phone Number
1	STUDENT COUNCELING CELL	Smt. Deepa. K.	9497137115
2		Smt. Asha. P. V.	9496381254
3		Smt. Sumi Vijayan	9497850877
4		Smt. Saritha	
5		Sri Satheesh Kumar. K. V.	9447547331

Sl. No.	Name of the Committee	Convener & Members	Phone Number
1	TECHNICAL COMMITTEE	Sri Josekutty. E. J.	9447648783
2		Dr. Pushpaletha. P.	9895466202
3		Dr. A. N. Manoharan	9447693860
4		Sri Arunkumar	9847403523
5		Dr. Jijo. P. U.	9495122006
		Dr. Mini. P. V.	9447092074



Name and Signature of the Principal
Dr. Ananthapadmanabha A.I.





Various Committees 2022-2023

PROCEEDINGS OF THE PRINCIPAL GOVERNMENT COLLEGE, KASARAGOD.

Govt. College Kasaragod – Additional charge of Assistant/Associate Professor of this College - Orders issued – reg.

ORDER NO:B1/1146/2022/GCKSDKasaragod

Dated:23.07.2022

Read:- College Staff Council meeting held on 07/07/2022.

ORDER

As per read above, College Staff Council meeting has decided to constitute various committees in this College for the year 2022-23 as details below.

Sl. No.	Name of the Committee	Convener & Members	Designation & Dept.	Phone Number
1	BUILDING COMMITTEE CUM INFRASTRUCTURE MAINTENANCE	Dr. Prasanth P. (Convener)	Asst. Prof. in Mathematics	7012401256
2		Dr. Prakash Kumar K.	Asst. Prof. in History	9446975565
3		Dr. Rajeev. U.	Asst. Prof. in Malayalam	9496116008
4		Smt. Viji K.	Asst. Prof. in Chemistry	8547540265
5		Sri Xavier T. J.	Senior Clerk (Office)	9746922229
6		Smt. Nija. R.	Asst. Prof. in English	9497469026
7		Sri Raju M. C.	Asst. Prof. in Physical Edn.	8129288871
8		Dr. Sahedudheen V. P.	Asst. Prof. in Arabic	9496364447
9		Sri Suraj P. R.	Asst. Prof. in Geology	9539314877

Sl. No.	Name of the Committee	Convener & Members	Designation & Dept.	Phone Number
1	ANTI – NARCOTIC COMMITTEE (KASARAGOD)	Sri Sreedev P. (Convener)	Asst. Prof. in Chemistry	7561074153
2		Dr. Divya S.	Asst. Prof. in Hindi	9895593596
3		Sri Suresh Kumar R.	Asst. Prof. in Statistics	8848751235



Name and Signature of the Principal
Dr. Ananthapadmanabha A.L.

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4		Smt. Priyanjana Prabhakar	Asst. Prof. in Botany	9495364395
5		Smt. Jessamine David Raj	Asst. Prof. in English	8547887565

Sl. No.	Name of the Committee	Convener & Members	Designation & Dept.	Phone Number
1	ANTI – PLAGIARISM	Dr. Radhakrishna N. Bellur (Convener)	Assoc. Prof. in Kannada	9495104578
2		Dr. Saheer V. C.	Asst. Prof. in Chemistry	9497072886
3		Sri Abdul Jaleel K.	Asst. Prof. in Zoology	9995417121
4		Dr. Rejuna C. A.	Asst. Prof. in Economics	9567198128
5		Dr. Soumya G. S.	Asst. Prof. in Geology	7736515096
6		Dr. Abdu Rahiman Kutty M. K.	Asst. Prof. in Arabic	9846245017
7		Sri Abbas P. M.	Asst. Prof. in Arabic	9207986953
8		Dr. Rathnakara M.	Assoc. Prof. in Kannada	9446095543

Sl. No.	Name of the Committee	Convener & Members	Designation & Dept.	Phone Number
1	ANTI-RAGGING COMMITTEE	Smt. Deepa. K. (Convener)	Asst. Prof. in History	9497137115
2		All HoD's		
3		Sri Venugopal (Lions Club)		
4		NSS, NCC Officers		
5		Dr. Abhilash Solomon	Asst. Prof. in Physical Edn.	9496670028
6		PTA Vice President		
7		Sri Abbas P. M.	Asst. Prof. in Arabic	9207986953



Name and Signature of the Principal
Dr. Ananthapadmanabha A. I.

PRINCIPAL
GOVERNMENT COLLEGE
KASARAGOD

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5	DISCIPLINE	P. T. A. Vice President		
6		Dr.Prakash Kumar K.	Asst. Prof. in History	9446975565
7		Smt. Meena Shankar	Asst. Prof. in English	9495724008
8		Sri Biju P.	Asst. Prof. in Botany	9947771529
9		Dr. Ananthapadmanabha A. L.	Assoc. Prof. in Geology	9539948967
10		Dr. Prasanth P.	Asst. Prof. in Mathematic	7012401256
11		Dr. Deepthy R. Chandran	Asst. Prof. in English	9947841369
12		Sri Anoopkumar. M.	Asst. Prof. in Economics	9496296413
13		Sri Sreedev. P.	Asst. Prof. in Chemistry	7561074153
14		Dr. Rajeev U.	Asst. Prof. in Malayalam	9496116008
15		Sri Abdul Jaleel K.	Asst. Prof. in Zoology	9995417121
16		Smt. Sumi Vijayan	Asst. Prof. in Commerce	9497850877
17		Smt. Shafna Majeed	Asst. Prof. in Computer Science	9445580815
18		Dr. Abhilash Solomon	Asst. Prof. in Phys. Edn.	9496670028
19		Dr. Rathnakara M.	Assoc. Prof. in Kannada	9446095543

Sl. No.	Name of the Committee	Convener & Members	Designation & Dept.	Phone Number
1	EMPLOYEES REDRESSAL CELL	Dr. Mini. P. V. (Convener)	Assoc. Prof. in Zoology	9447692074
2		Sri Suraj P. R.	Asst. Prof. in Geology	9539314877
3		Dr. Vedavathi S.	Asst. Prof. in Kannada	9633848460
4		Ms. Jasna K. A.	Asst. Prof. in Commerce	9447768324
5		Name and Signature of the Principal Dr. Ananthapadmanabha A. L.		9961244574



PRINCIPAL
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Sl. No.	Name of the Committee	Convener & Members	Designation & Dept.	Phone Number
1	ETHICS	Dr. Balakrishna B. M. (Convener)	Assoc. Prof. in Kannada	9895086310
2		Dr. Ananthapadmanabha A. L.	Assoc. Prof. in Geology	9539948967
3		Smt. Meena Shankar	Asst. Prof. in English	9495724008
4		Dr. Hasikh C.	Asst. Prof. in Arabic	9747395074
5		Smt. Minu V.	Asst. Prof. in English	9995842776
6		Dr. Vedavathi S.	Asst. Prof. in Kannada	9633848460
7		Dr. Rejuna C. A.	Asst. Prof. in Economics	9567198128
8		Sri. Jubeesh M. K.	Asst. Prof. in Physics	9496092846
9		Sri Vinod V.	Asst. Prof. in Economics	9497606976
10		Dr. Rohini K. Potti	Asst. Prof. in English	9495153503

Sl. No.	Name of the Committee	Convener & Members	Designation & Dept.	Phone Number
1	INTERNAL AUDIT COMMITTEE	Sri Vinod V. (Convener)	Asst. Prof. in Economics	9497606976
2		Sri Biju K.	Asst. Prof. in Commerce	9446150881

Sl. No.	Name of the Committee	Convener & Members	Designation & Dept.	Phone Number
1	GRIEVANCE REDRESSAL CELL	Dr. Sujatha A. V. (Convener)	Asst. Prof. in English	9446609289
2		Dr. Anumol C. N.	Asst. Prof. in Physics	9446148427
3		Sri Ajidar V. V.	Asst. Prof. in Arabic	9747377079
4		Smt. Jessamine David Raj	Asst. Prof. in English	8547887565



Name and Signature of the Principal
Dr. Ananthapadmanabha A.L.





Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances

Report of Grievance Redressal Mechanism 2018-2019

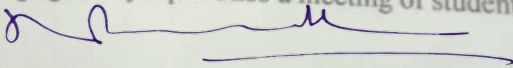
Govt. College Kasaragod
Report of Grievance Redressal Mechanism
2018-2019

The Grievance Redressal Committee for the Academic Year 2018-19 with the following members was constituted via the Order from Principal, Govt. College, Kasaragod- Order No. B1/1141/2018, Dated 26/07/2018 : Dr. Harikurup K. K., Dept. of Economics- Convener, Grievance Redressal Committee Sri Dr. Vinayan T., Dept. of History, Sri. Raju M. C., Dept. of physical Education, Sri. Gopinathhan Nair A. Dept. of Geology, Sri. Balakrishnan U, Dept. of Economics, Smt. Deepa K., Dept. of History, and Sri. Abdul Razak P., Dept. of Arabic. The committee decided to act efficiently in addressing the possible grievances that may be raised. The committee decided to work in cooperation with various cells and committees like College Council, Women Empowerment Cell, Anti-Sexual Harrassment Committee, Discipline Committee, Anti- Ragging Committee, Hostel Committee, Employees Redressal Cell etc. It was aimed at ensuring the timely redressal of grievances raised by the stakeholders of the college including the students and the staff.

During the year 2018-19, various types of grievances, complaints and demands were raised by both the students and staff of the college. A combined effort of various Cells and Committees could ensure the effective working of Grievances Redressal Mechanism in the college. A brief report on the history of Grievances Redressal Mechanism in the college during 2018-19 is given below.

A complaint regarding the misbehavior of some students were raised by Sreejisha, II BA English, Nafeesath Shama, II BA Economics, & Kairunnisa, II BA Hlstory, via letters dated on 16- 7- 2018. Discipline committee was entrusted to do a detailed enquiry in to this matter and submit the report urgently. Discipline committee had arranged a meeting with the students concerned and measures were taken to solve their grievances.

Mohammed Arafath has raised a grievance on 2-8-2018 regarding the outsider's entry in to college campus even after the college functioning time. The college council held on 2 august 2018 took a decision to close the college gates by 6 pm. Also a meeting of students'


Name and Signature of the Principal
Dr. Ananthapadmanabha. A. L



representatives, college authorities & police was arranged to conduct an awareness on discipline related matters on 9-8-2018.

Savitha B., Research Representative, Kannada, raised a grievance regarding the lack of certain furniture in Research Scholars' room. College council entrusted Research Committee on 13 August 2023, to do the necessary so as to ensure the availability of the necessary furniture in Research Room.

Abhijith A K, SFI, Unit Secretary's letter dt.4-09-18 raised a grievance regarding the misuse of college's property. RUSA coordinator entrusted the college union chairman on 5 September 2018, to do all the necessary to protect college property with the help of college union.

Dr. Pushpalatha P, HoD Chemistry, has raised a demand for the class room facilities via submission dated 6-09-18. Principal entrusted the building and accommodation committee for urgent action.

Students of Computer Science made a request on 19 September 2018, for the reconstruction of computer science lab. The College Council communicated the matter to the building committee and urged them to initiate the renovation work urgently on 26 September 2018..

The Grievance Redressal Mechanism in Govt. College, Kasaragod could address various types of grievances of its stakeholders during the year 2018-19. These were related to academic matters, class room facilities, discipline issues and campus atmosphere in general. It is the cooperation of Students, PTA and the staff community that made the effective working of the Grievance Redressal Mechanism possible in the college during the year 2018-19.



Name and Signature of the Principal
Dr. Ananthapadmanabha A.L

PRINCIPAL
GOVERNMENT COLLEGE
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Table of activities of Grievance Redressal Mechanism 2018-2019

Govt. College Kasaragod

Grievance Redressal Mechanism- Table of Activities

2018- 19

Seri al No.	Complaint raised by	Nature of Complaint/ Matter of Discussion	Attended by/ Redressal of Grievance Initiated by	Remarks	Ref.	Attachment/ Document
1	Sreejisha, II BA English, Nafcesath Shama, II BA Economics, & Kairunnisa, II BA History. Dt. 16- 7- 2018.	Misbehavior of certain students.	Discipline Committee & College Council	Discipline committee was entrusted to do the necessary after enquiry.	Complaint Letters Dated 16/07/2018. Council Minutes Dated 16- 7-2018.	Complaint Letters; Council Minutes.
2	NA	Formation of Committee 26/07/2018	Principal	Grievance Redressal Cell is formed	Order from Principal, Govt. College, Kasaragod- Order No. B1/ 1141/2018, Dated 26/07/2018 :	Office Proceedings.
3	Mohammed Arafath. Dt. 2-8-2018.	outsider's entry in to college campus even after the college functioning time	College Council	Decided to close the college gates by 6 pm. Also a meeting of students' representatives, college authorities & police was arranged to conduct an awareness on discipline related matters on 9-8-2018.	Council Minutes Dated 2- 8-2018; Council Minutes Dated 9-8-2018; Council Minutes with attendance of Police officers and students representatives' in the meeting on 9- 8- 20-18.	Council Minutes.

4	Savitha B., Research Representative - Kannada Dt. 13- 8 - 2018.	Need for more furniture in research room	College Council	Research Committee was entrusted to do the necessary	Council Minutes Dated 13- 8 2018.	Letter from Research Scholars; Council Minutes
5	Abhijith A K, SFI, Unit Secretary, dt. 4-09-18	misuse of colleges property	RUSA coordinator	RUSA coordinator entrusted the college union chairman to do all the necessary to protect college property with the help of college union.	complaint from Abhijith A K dated 4-09-18 and submission by RUSA coordinator dated 5-09-18;	Complaint Letter; submission
6	Pushpalatha, HoD Chemistry dt. 6-09-18	class room facility	building and accommodation committee	Principal demanded building and accommodation committee for urgent action.	submission by HOD chemistry with Principal's remarks dated 6-09-18	Submission
7	Students of Computer Science dtd. 19-09-18	reconstruction of computer science lab	College Council	the matter is communicated to the building committee to initiate the renovation work urgently	Letter from students of computer science dtd. 19- 09-2018; council minutes dtd. 26-09-18.	Request letter & Council Minutes



Name and Signature of the Principal
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Report of Grievance Redressal Mechanism 2019-2020

Govt. College Kasaragod

Report of Grievance Redressal Mechanism

2019-2020

The Grievance Redressal Mechanism in Govt. College, Kasaragod could address various types of grievances of its stakeholders during the year 2019-20. These were related to ragging, academic matters, election related issues, discipline issues and campus atmosphere in general. It is the cooperation of Students, PTA and the staff community that made the effective working of the Grievance Redressal Mechanism possible in the college during the year 2019- 20.

The Grievance committee was reconstituted by the College Council on 12/06/2019 with the following members: Dr. Hai Kurup K. K. (Convener) Sri Sajith Dhanapal (SS) , Dr. Vinayan. T., Sri. Raju M.C., Sri. Gopinathatn Nair A, Smt. Nija R., Sri. Abdul razak P., , Smt. Viji K., The committee decided to ensure the cooperation of various cells and committees like Discipline Committee, Anti- Ragging Committee, College Council, Women Empowerment Cell, Anti-Sexual Harrassment Committee and Employees Redressal Cell is essential for the smooth functioning of the Grievance Redressal Committee for the Academic Year 2019-20. A brief report on the history of Grievances Redressal Mechanism in the college during 2019-20 is given below.

Mohammed Arfath. K.A., Unit President, MSF has raised a grievance concerning the delay in the Opening of canteen via letter dated 14-06-19. College council has intimated that the decision to open the canteen is already taken& canteen will function from 17-06-2019 onwards.

A grievance regarding the unclean toilets was raised by Ramya R. . Girl's in Charge, ABVP.

In a letter dated .09-07-19. College council had entrusted Senior Superintendent to take necessary action urgently for the maintenance of cleanliness in the college building and premises including toilets. In connection with it, a napkin Incinerator also was reinstalled in Ladies' Toilet

In a letter dated 30 August 2019, Muhammed Arfath.K.A. III BA Arabic, sought permission for organizing a Strike in relation with college union election. However, as per the Lingdho



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commission report no strike allowed after election declaration. So the Principal rejected the request for the strike note.

A submission by Dr. Hari Kurup K K, Convener, Grievance Redressal Cell brought to the attention of the Principal, the discipline related issues raised by Malayalam and Chemistry departments in October 2019. Following this, a Grievance Redressal cell's meeting was arranged to discuss measures to be taken to maintain peaceful atmosphere in the campus and the matters were reported via an enquiry committee report by convener Redressal Cell, dt. 31-10-2019.

Sreeroop E.K., II B. Sc Chemistry, had raised a grievance via a letter dated 19-09-2019 regarding the unrest in college and student clashes. College Council decided to suspend the students involved in violent clashes on 19-09-2019 during the period of enquiry, a committee is constituted to investigate the students' clash happened in the college. A Peace meet was arranged and a discussion was conducted so as to ensure a peaceful campus atmosphere on 23-9-2019.

Abhijith P V, I B Sc Geology, had submitted a request for the conduct of free PSC registration camp in the college on 12 December 2019. Principal contacted the Placement cell in the college in this regard. Principal then informed Abhijith P V, that the recruitment and the connected process are handled by the placement cell of the college and it had already started the registration drive.

A combined effort of various Cells and Committees could ensure the effective working of Grievances Redressal Mechanism in the college and various types of grievances, complaints and demands raised by both the students and staff of the college were properly redressed during the year 2019-20.



Name and Signature of the Principal
Dr. Ananthapadmanabha A.L

**PRINCIPAL
GOVERNMENT COLLEGE
KASARAGOD**



Table of activities of Grievance Redressal Mechanism 2019-2020

Govt. College Kasaragod						
Grievance Redressal Mechanism- Table of Activities						
2019-20						
Serial No.	Complaint raised by	Nature of Complaint/ Matter of Discussion	Attended by/ Redressal of Grievance Initiated by	Remarks	Ref.	Attachment/ Document
1	Mohammed Arfath.K.A., Unit President, MSF. Dt. 14-06-19	Opening of canteen	college council	College council has intimated that the decision to open the canteen is already taken& canteen will function from 17-06-2019 onwards.	Muhammed Arfath.K.A 's Letter Dt. 14-6-2019; Council Minutes-Dated , 12-06-19	Letter; Council Minutes
2	RAMYA R., Girl's in Charge, ABVP. dt.09-07-19	Girls' toilet regarding	College Council	College council had entrusted Senior Superintendent to take necessary action urgently for the maintenance of cleanliness in the college building and premises including toilets. Reported the reinstallation of Incinerator in Ladies' Toilet ref. Council Minutes- 24/7/2019;	RAMYA R. 's Letter dt.09-07-19; Council Minutes-Dated.16-07-19 'Council Minutes Dated. 24/7/2019.	Letter; Council Minutes
3	Muhammed Arfath.K.A. III BA ARABIC. 30-08-2019	Strike in relation with college union election	Principal	As per the Lingdho commission report no strike allowed after election declaration. So strike note cannot be considered .	Letter from Muhammed Arfath, dt. 30-08-2019, remark by the Principal on the request letter. Council minutes dt. 30-08-2019	Letter; Council Minutes

4	Malayalam and Chemistry dept.	Discipline issues	Grievance Redressal cell	Grievance Redressal cell's meeting was arranged to discuss measures to be taken to maintain peaceful atmosphere in the campus	submission by Dr. Dr. Hari Kurup K K, Convener Grievance Redressal Cell; enquiry committee report by convener Redressal Cell,dt.31-10-2019.	submission; report.
5	Sreeroop. E.K. II Bsc Chemistry, dt.19-09-2019.	Unrest in college and student clashes.	Council Minutes	Council decide to suspend the students involved in violent clashes on 19-09-2019 during the period of enquiry, a committee is constituted to investigate the students' clash happened in the college.	Ref. to the complaint of Sreeroop. E.K. II Bsc Chemistry, in Council Minute's dt.19-09-2019. Council Minutes,dt,19-09-2019.	Council Minutes
	-do-	Peace meet, dt.23-09-19.	Council Minutes	The discussion conducted so as to ensure a peaceful campus atmosphere.	Grievance Register 2019-20. dt. 23- 9-2019. report dt. 31-10-19	Register- Concerned Page. Report.
6	Abhijith P V, I B Sc Geology	Conduct of free PSC registration camp regarding.	Principal and placement cell of the college.	The recruitment and the connected process are handled by the placement cell of the college. It has already started the registration drive.	Letter from Abhijith P V, dt. 12-12-19 and remarks by the principal and placement cell convener on the request letter.	Letter



Name and Signature of the Principal
Dr. Ananthapadmanabha.A.L





Report of Grievance Redressal Mechanism 2020-2021

Govt. College Kasaragod

Report of Grievance Redressal Mechanism

2020-2021

A joint effort of various Cells and Committees could ensure the effective working of Grievances Redressal Mechanism in the college. The Grievance Redressal Committee for the Academic Year **2020-21** was reconstituted and Dr. Hai Kurup K. K. was nominated as the Convener. A brief report on the history of Grievances Redressal Mechanism in the college during 2020-21, is given below.

Mariya mary Joseph, President (SFI) and Alan Joy Secretary (SFI) had raised grievance via a letter dated 15.6.2020. The students concerned mentioned the stress owing to the Covid related situation. The college council discussed the matter and decided to reduce the stress of the students in the context of online classes. Instruction to teachers to follow the timetable exactly and to limit the time span of live online classes to maximum 2 Hours a day.

The demand for Revision Classes were raised by students of various classes during the occasion of online/ Google meet interactions. The matter was reported at college council dated 29 October 2020. Following this, teachers were instructed to arrange revision classes and doubt clearance session for students.

The college council dated 09-01-2021, decided to send a request to municipality and national highway authorities to remove roadside shops in front of the college. A demand for the opening of the new canteen was raised in the college council meeting dated 19 January 2021. The council entrusted building committee to make arrangements for the inauguration of new canteen building.

The college council dated 22 February 2021, discussed discipline issues in the campus. To address the various grievances among conflicting student groups, the council decided to convene a meeting of student representatives, NCC and NSS officers and PTA representatives to ensure peaceful campus atmosphere.

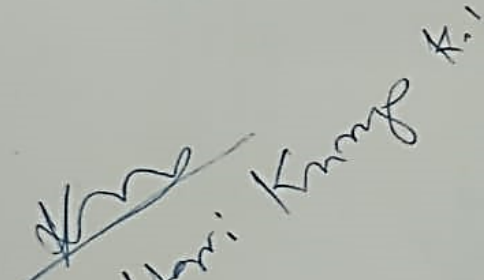


Name and Signature of the Principal
Dr. Ananthapadmanabha A.L.



The College Council dated 1 March 2021, took initiatives to form an Internal Complaint Committee to conduct enquiries into sexual harassment complaints from students and staff. It was assumed that Internal Complaint Committee can effectively handle grievances regarding sexual harassment, if any such an issue arises.

The Grievance Redressal Mechanism in Govt. College, Kasaragod could address various types of grievances of its stakeholders during the year 2020-21. These were related to students' unrest, academic matters, election related issues and discipline issues. It is the cooperation of Students, Student organizations, NSS, PTA and the staff community that made the effective working of the Grievance Redressal Mechanism possible in the college during the year 2020-21.


Dr. Hari Kumar K.




Name and Signature of the Principal
Dr. Ananthapadmanabha.A.L

**PRINCIPAL
GOVERNMENT COLLEGE
KASARAGOD**



Table of activities of Grievance Redressal Mechanism 2020-2021

Govt. College Kasaragod						
Grievance Redressal Mechanism- Table of Activities						
<u>2020-21</u>						
Serial No.	Complaint raised by	Nature of Complaint/ Matter of Discussion	Attended by/ Redressal of Grievance Initiated by	Remarks	Ref.	Attachment/ Document
1	Mariya mary Joseph, President (SFI), Alan Joy Secretary (SFI); 15.6.2020.	Covid related academic issues ;	College Council	Instruction to teachers to follow the timetable exactly and to limit the time span of live classes to maximum 2 Hours a day.	letter from Mariya Mary Joseph & Alan Joy; Council Minutes Dated 15/06/2020.	Letter, Council Minutes.
2.	A group Students – via online meetings	Revision Classes Regarding	College Council	Teachers were instructed to arrange revision classes and doubt clearance session for students	Online interactions with students during Covid period. Council minutes dt.29-10-20; Council minutes- dt.11-12-20	Council minutes
3.	The suggestion raised in the College Council Meeting.	Request to remove roadside shops in front of the college	Municipality and national highway authorities	Request to remove roadside shops in front of the college will be submitted to municipality and national highway authorities	Council minutes dt.09-01-2021	Council minutes

4.	Suggestion in the College Council.	opening of canteen regarding	College council; Building committee	council entrusted building committee to make arrangements for the inauguration of new canteen building	Council minutes dt. 19-01-2021	Council minutes
5.	Suggestion in the College Council.	discipline issues	college council in association with PTA	council decide to convene a meeting of student representatives, NCC and NSS officers and PTA representatives to ensure peaceful campus atmosphere	Council minutes dt.22-02-21	Council minutes
6.	NA	Internal Complaint Committee formation	College Council	Committee formed to conduct enquiries into sexual harassment complaints from students and staff.	Council minutes Dated 01-03-21.	Council minutes



Name and Signature of the Principal
Dr. Ananthapadmanabha A.L.

PRINCIPAL
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KASARAGOD



Minutes of college council during 2020-2021

MINUTES OF MEETING OF COLLEGE COUNCIL (ONLINE) HELD ON 19/1/2021 AT 3.00p.m.

In the Chair : - Dr. Ananthapadmanabha. A.L. (Principal in charge)

Agenda

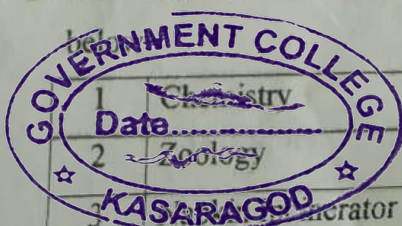
1. Online inauguration of new generation courses under Kannur university on 20.1.21 at 11 am
2. CDC matters
3. Canteen building inauguration matters
4. Students requests about canteen and travel concession
5. Other matter permitted by the chair

Members Present

Sl. No.	Name	Department	Signature
1	Dr. Ananthapadmanabha. A. L.	Principal in Charge	Sd/-
2	Dr. Harikurup	Economics	Sd/-
3	Dr. Mini. P. V.	Zoology	Sd/-
4	Dr. Pushpaaletha. P.	Chemistry	Sd/-
5	Dr. Jijo. P. U.	Physics	Sd/-
6	Dr. Manoharan	Geology	Sd/-
7	Sri. Josekutty. E. J.	Botany	Sd/-
8	Sri. Vijayan. K.	History	Sd/-
9	Sri. Arun kumar. R.	Mathematics	Sd/-
10	Sri. Ratnakara Mallamoola	Kannada	Sd/-
11	Ms. Jasna. K. A.	Commerce	Sd/-
12	Sri. M. C. Raju	Physical Education	Sd/-
13	Sri. Abdul Razak	Arabic	Sd/-
14	Smt. Jayasree	Hindi	Sd/-
15	Sri Rajesh Kumar	Computer science	Sd/-
16	Smt. Sreekala. V. P.	Political Science	Sd/-
17	Sri Raveendranatha Rai	Senior Superintendent	Sd/-

Decisions

1. Online inauguration of new generation courses under Kannur University will be done by the honorable minister of higher education on 20-1-21 at 11 am.
2. CDC matters: CDC fund of last year, Rs. 980000 will be utilized as given



Name and Signature of the Principal
Dr. Ananthapadmanabha. A.L.

PRINCIPAL
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5	Steel rack Library	40000
6	Mathematics	25000
7	Physical education	25000
8	Geology	45000
9	Room Near NSS	270000
10	Water purifier	90000
	Total	980000

The staff council empowered the Principal to decide on marginal variation in the above expenses that may arise from the value of quotations to be received. A letter is to be sent to DCE for ratification.

Regarding the utilization of CDC of the present year, Rs. 1252000/- a meeting is to be convened with the District collector. A proposal for the construction of disability friendly toilets is to be prepared.

3. The council decided to entrust the building committee to make arrangements for the Inauguration of the new canteen building which was built under Kasaragod Development Package.
4. A request is received from student organization regarding the opening of canteen as many students are coming college from faraway places. It is decided that Canteen committee will discuss the matter and opinion of PTA executive will be obtained about opening of canteen.

Regarding the travel concession of students, a letter will be sent to the RTO and the District Collector.

5. Vacancies in the first semester UG and PG classes should be reported by

21.1.21



The Meeting concluded at 3.45 pm

Name and Signature of the Principal
Dr. Ananthapadmanabha.A.L

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GOVERNMENT COLLEGE
KASARAGOD
PRINCIPAL



Report of Grievance Redressal Mechanism 2021-2022

Govt. College Kasaragod

Report of Grievance Redressal Mechanism

2021-22

The Grievance Redressal Mechanism in Govt. College, Kasaragod could address various types of grievances of its stakeholders during the year 2021-22. There were grievances related to class room facilities, discipline issues and infrastructural requirements in general. It is the cooperation of Students, PTA and the staff community that made the effective working of the Grievance Redressal Mechanism possible in the college during the year 2021-22. The Grievance Redressal Cell was formed via Order No. B1/1065/2020/GCKSD Kasaragod, Dated:12.07.2021, with the following members: Dr. Anandakrishnan Kunholathillath (Convener), Sri Gopinathan Nair. A, Sri. Raju M.C., Sri. Vinayan T, Smt. Dhanusha K. K, Sri. Abdul Razak P& Smt. Sangeetha Issac.

The College Council dated 3 August 2021, reconstituted internal complaint committee with Dr. Mini P.V. as convener, and Dr. Vijayan K, Smt. Sreekala V P, Sri. Krishnan K, and Smt. Sreeja P.C. as staff representatives and Ms. Unnimaya, Mr. Amala and Miss. Anusree as student representatives. The committee was formed to conduct enquiries into sexual harassment complaints from students and staff.

The college council date 9 September 2021 formed a committee for the prevention of caste based discrimination in higher education institutes for students and teachers belonging to SC-ST& OBC. The committee had Smt. Sujatha S as the convener and Sr. Raju M.C., Sri Unnikrishnan, Sri. Balakrishnan U, Smt. Ashalatha, Sri Sreejith and Smt. Vineetha as members.

Following a suggestion in the college council, the council decided on 5 July 2021, to raise a grievance before the Superintendent of Police, regarding the roadside shops in front of the college. So it is to submit a request to SP to remove street vendors in front of the college to avoid crowding of vehicles. On the same day, the council decided to give a letter to unit secretary of the concerned students union to remove the flag posts in the college, since they often provoke dispute among different student organizations.

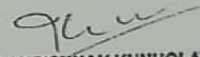


Name and Signature of the Principal
Dr. Ananthapadmanabha A.L.

PRINCIPAL
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KASARAGOD

College Council dated 4 December 2021, discussed the need for ensuring a differently-abled students friendly campus. As per reference Council Minutes 10-12-2021, it is also decided that Rs. 52000/- of the CDC of 2019-20 may be spent for the purchase of hardware for blind students.

During the year 2021-22, various types of grievances, complaints and demands were raised by both the students and staff of the college. A collective attempt of various Cells and Committees could ensure the effective working of Grievances Redressal Mechanism in the college during 2021-22.


DR. ANANDAKRISHNAN KUNHOLATHILLATH
PEN: 600949 -Associate Professor
Department of Sanskrit Govt.College
Kasaragod-Vidyanagar P.O. 671 123




Name and Signature of the Principal
Dr. Ananthapadmanabha A.L

PRINCIPAL
GOVERNMENT COLLEGE
KASARAGOD



Table of activities of Grievance Redressal Mechanism 2021-2022

Government College Kasaragod						
Grievance Redressal Mechanism- Table of Activities						
2021-22						
Serial No.	Complaint raised by	Nature of Complaint/ Matter of Discussion	Attended by/ Redressal of Grievance Initiated by	Remarks	Ref.	Attachm ent/ Doccume nt
1	Suggestion in the College Council.	roadside shops in front of the college regarding	College Council, SP	Decided to submit a request to SP to remove street vendors in front of the college to avoid crowding of vehicles	Council Minutes-Dated.05-07-2021.	Council Minutes
2	Suggestion in the College Council.	removal of flag post	College Council	council decided to give a letter to unit secretary of the concerned students union to remove the post,	Council Minutes-Dated. 05-07-2021	Council Minutes
3	NA	Internal complaint committee formation	College Council	As per UGC regulation council reconstituted internal complaint committee that will conduct enquiries into sexual harassment complaints from students and staff.	Council Minutes dt. 03-08-2021	Council Minutes
4	NA	committee formation for the prevention of cast based discrimination	college council	a committee is formed for the prevention of east based discrimination in higher education institutes for students and teachers belonging to SC-ST -OBC	Council Minutes dt.09-09-2021	Council Minutes
5	Suggestion in the College Council.	Blind students assistance	college council	As per reference Council Minutes 10-12-2021, it is also decided that Rs. 52000/- of the CDC of 2019-20 may be spent for the purchase of hardware for blind students.	Council Minutes, dt. 04-12-21; Council	Council Minutes; Letter.

					Minutes, Dated. 10-12-2021. Letter to AE dt.10-01-2022.
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Dr. AMANDAKRISHNAN KUNHOLATHILLATH
PEN: 600949 -Associate Professor
Department of Sanskrit Govt.College
Kasaragod-Vidyanagar P.O. 671 123



Name and Signature of the Principal
Dr. Ananthapadmanabha.A.L

PRINCIPAL
GOVERNMENT COLLEGE
KASARAGOD



Report of Grievance Redressal Mechanism 2022-2023

Govt. College Kasaragod

Report of Grievance Redressal Mechanism

2022-23

A joint effort of various Cells and Committees could ensure the effective working of Grievances Redressal Mechanism in the college during the academic year 2022-23. With reference to the order from Principal, Govt. College, Kasaragod, Order No: B1/1146/2022/GCKSD, Kasaragod Dated:23.07.2022 A Grievances Redressal Committee was formed in the college with the following members Dr. Sujatha A. V. (Convener), Sri. Ajidar, Ms. jessamine, Dr. Divya, Sri. Raju M.C. and Smt. Dhanusha K K. A brief report on the history of Grievances Redressal Mechanism in the college during 2022-23 is given below.

Pushpalatha P. , HOD, Chemistry., had raised a grievance on 6 June 2022, that the fan & tube-lights of chemistry classes were not functioning, properly. The request was brought to the attention of the Principal and the issue was resolved.

Aleemath Shamna. II BA Economics had raised a grievance in a letter dated 19 July 2022, regarding the inaccessibility of class rooms, since she is suffering from bone-disease. She requested to arrange a Classroom in the Ground floor for Common English Subject. A class room for in the Ground floor was immediately arranged in the ground floor of the main building (Room No. 31) by the Principal in consultation with the teachers of English Department for the convenience of the Student concerned.

A request was raised by the Students' Organization MSF Haritha on 26 July 2022, to install Sanitary Pad Box in the College for Girls students. The Principal entrusted the Women Cell of the College to do the necessary. Women Cell took initiatives and A Napkin Incinerator was installed in the two Ladies Toilet Blocks by November 2022.

College Council Dated 27- 2-2022, decided to include the following Student Representatives as members of Internal Complaints Committee: Deekshith P D(II BA Kannada), Sona V. S. (III B. Sc. Physics)& Niranjana S (II B. Com).



Name and Signature of the Principal
Dr. Ananthapadmanabha A.L.

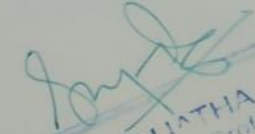


Dr. Liyaquath Ali has raised a grievance on 2 November 2022, regarding the condition of Fans and electronic tubes in Arabic Class Rooms. The matter was brought to the attention of the principal. Principal PTA to solve the issues in connection with working condition of Fans and electronic tubes. With the financial assistance of PTA, the issue was resolved.

A grievance letter was submitted by Fraternity Students Movement on 04-08-2022. The letter raised demands for cleaning of campus, toilets, and a ramp for differently-abled students. Principal sought the assistance of the National Service Scheme in this regard. So the NSS volunteers took initiatives in constructing a ramp near the toilet in the auditorium for the differently-abled students. The work was started on 6 September 2022 and the same thing was inaugurated on 5-12-2022.

A grievance regarding the scarcity of drinking water was raised. There was also a students' unrest. The issue was discussed by the College Council dated 24-2-2023 and 28-2-2023. The College Council took measures to resolve this issue.

During the year 2022-23, various types of grievances, complaints and demands raised by both the students and staff of the college were redressed via the shared attempts of College Council, Discipline Committee and the forums like Women Cell.


Dr. SUJATHA A. V.
Assistant Professor
P.G. Department of English
Govt. College, Kasaragod
Vidyanagar P.O. - 671 12




Name and Signature of the Principal
Dr. Ananthapadmanabha A.L

PRINCIPAL
GOVERNMENT COLLEGE
KASARAGOD



Table of activities of Grievance Redressal Mechanism 2022-2023

Govt. College Kasaragod						
Grievance Redressal Mechanism- Table of Activities						
2022-23						
Seri al No.	Complaint raised by	Nature of Complaint/ Matter of Discussion	Attended by/ Redressal of Grievance Initiated by	Remarks	Ref.	Attachment/ Document
1	Pushpalatha P., HOD, Chemistry. Dt. 6-6-2022.	working of fan& tube-lights	Principal/ PTA	The fan and the two tube lights in the Chemistry department is not functioning. The request was brought to the attention of the Principal and the issue was resolved with the assistance of PTA.	Submission by Pushpalatha P with the initial of the Principal, dated 6-6-2022.	Submission Request.
2	Aleemath Shamna. II BA Economics. Dt. 19-07-2022.	To arrange a Classroom in the Ground floor for Common English Subject as the student is suffering from bone- disease.	Principal in consultation with HOD and teachers of English Department.	A class room for in the Ground floor was immediately arranged in the ground floor of the main building (Room No. 31) by the Principal in consultation with the teachers of English Department for the convenience of the Student concerned.	Request Letter by Aleemath Shamna, II BA Economics, Dated 19-07-2022, with the initial of the Principal.	Request Letter
3.	M S F – Haritha 26-7-2022.	Request for installing Sanitary Pad Box for Girls students.	Women Cell	A request was raised by the Students' Organization MSF Haritha to install Sanitary Pad Box in the College for Girls students. The Principal entrusted the Women Cell of the College to do the necessary. Women Cell took initiatives	Letter raising the Grievance regarding the Pad box by MSF- Haritha, dated 26-07-	Letter, Photo .

				and A Napkin Incinerator was installed in the two Ladies Toilet Blocks by November 2022.	2022, with the initial of the Principal. Photo of the installed Napkin Incinerators in Ladies' Toilet.	
	NA	Inclusion of Student Representatives as ICC Memebers	College Council	Decided to include the following Student Representatives as members of Internal Complaints Committee: Deekshith P D(II BA Kannada), Sona V. S. (III B. Sc. Physics)& Niranjana S (II B. Com).	Council Minutes Dated 27- 2- 2022.	Council Minutes
4.	Liyaquath Ali, HOD Arabic. Dt. 2-11- 2022.	working condition of Fans and electronic tube.	Principal/ PTA	Dr. Liyaquath Ali has raised a grievance regarding the condition of Fans and electronic tubes in Arabic Class rooms, was brought to the attention of the principal. Principal entrusted PTA to solve the issues in connection with working condition of Fans and electronic tubes. With the assistance of PTA, the issue was resolved.	The submission request of Dr. Liyaquath Ali which was duly signed by the Principal with a remark to forward it to PTA.	Submission Request.
5.	Fraternit Movement Dt. 04-08-2022	A few basic activities like cleaning of campus, ramp for differently abled-students etc.	Principal & National Service Scheme (*NSS)	The request letter raised demands for cleaning of campus, toilets, ramp for differently-abled students. Principal sought the assistance of the National Service Scheme (NSS) volunteers took initiatives in constructing a ramp near the main building for the differently-abled students. The work was started on 6 September 2022 and the same thing was inaugurated on 12-12-2022.	Letter by Fraternity Students Movement. Photo of the ramp.	Letter, Photos.



Name and Signature of the Principal
Dr. Ananthapadmanabha.A.L





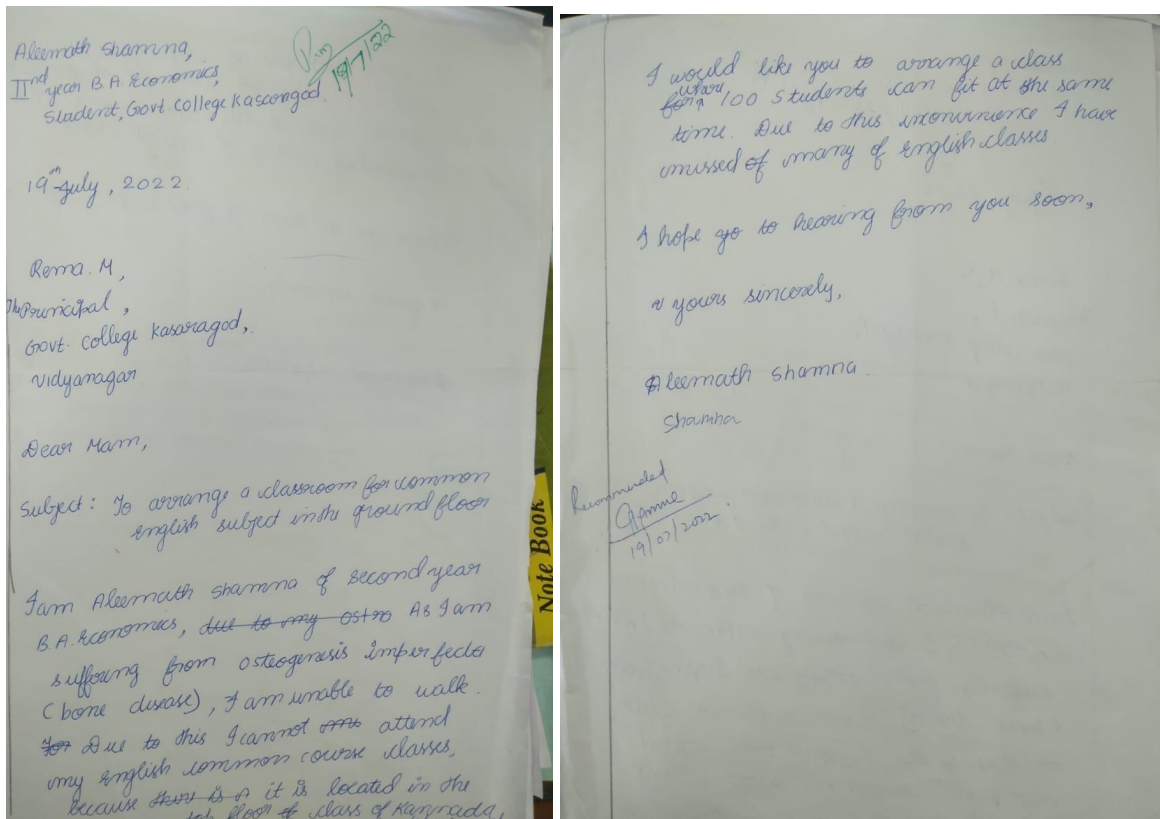
					ramp; photos of the inauguration of the ramp.	
6.	Akshay M. K.	Issue of drinking water	College Council	Students' unrest in college and demand for good quality drinking water. College Council entrusted Dr. Manoharan and Sri. Sureshkumar M, to work in coordination with Sri. Ravindranath Rai (Office Superintendent) for speedy implementation of drinking water facilities for students. With reference to the request from Akshay M. K., it was decided that, no further action is necessary as the matter is already under consideration. Council assessed present drinking water facilities in college.	College Council Dated 24- 02- 2023; College Council Dated 28- 02- 2023.	Council Minutes.

[Signature]
Dr. SUNITIA A. V.
Associate Professor
P.G. Department of En.
Govt. College Kasaragod



[Signature]
Name and Signature of the Principal
Dr. Ananthapadmanabha A.L

PRINCIPAL
GOVERNMENT COLLEGE
KASARAGOD



Specimen copy of the grievance received from a student



Name and Signature of the Principal
Dr. Ananthapadmanabha A.L

**PRINCIPAL
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KASARAGOD**