



GOVERNMENT COLLEGE KASARAGOD

Vidyanagar P. O., Kasaragod 671123
(Affiliated to Kannur University)

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Internal Quality Assurance Cell

Minutes of the meeting of IQAC
No. IQAC/2020-21/01

Date and Time: 01/06/2020, Time: 3:30 PM
Venue: Online

Agenda

- 1. Review of activities of the academic year 2019-2020**
- 2. Planning for the next academic year**
- 3. Planning of Pandemic Response**
- 4. Strategies for Online Classes**
- 5. Submission of AISHE 2021**
- 6. Submission of NIRF 2021**

Members Present

Members Present

1. Dr Ananthapadmanabha A. L. (Principal-in-Charge)
2. Dr. Jijo P. U.
3. Sri. Sajith Dhanapalan, Sr Supdt.
4. Sri. Vijayan K
5. Dr V S Anilkumar
6. Dr A N Manoharan
7. Sri Abdul Khader B H

8. Dr Sijin Kumar A V
9. Prof. V Gopinathan

Decisions Taken:

1. Given the pandemic-induced lockdown, the meeting reviewed the situation and decided to give full support for online classes.
2. The meeting appreciated the New Generation MSc Physics Programme with a focus on industrial training and internship granted to the college. The IQAC offered all support to make the programme a success.
3. Entrusted the IQAC Coordinator to organise orientation for Online class orientation for Faculty members.
4. Decided to conduct an online survey to study the digital readiness of students to attend online classes.
5. Decided to assist students in need to access online content.
6. The meeting appreciated the efforts of the college in building a COVID-19 dashboard for the state and the efforts taken to spread awareness about the disease. The PLEASE project awarded to the Departments of Physics, Geology and Economics was well appreciated by the IQAC.
7. Decided to participate in the AISHE 2021. Designated Dr Jijo P U as the coordinator.
8. Decided to participate in the NIRF 2021. Designated Dr Jijo P U as the coordinator for smooth facilitation.




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Minutes of the meeting of IQAC

No. IQAC/2020-21/02

Date and Time: 16/10/2020, Time: 10:30 AM

Venue: Online

Agenda

1. New IQAC Committee Activities Planning
2. NAAC Accreditation Process Review
3. AISHE 2021 status
4. NIRF 2021 Status
5. New Academic Programme Proposals

Members Present

1. Dr Ananthapadmanabha A. L. (Principal-in-Charge)
2. Dr. Jijo P. U.
3. Dr Rema. M. (Vice Principal)
4. Sri. Asif Iqbal Kakkassery
5. Dr. Balakrishna. B. M.
6. Sri. Ismayil. P.
7. Ms. Jasna. K. A.
8. Dr. Babitha. K. V.
9. Dr P. C. Asharaf

10. Sri. Abdul Khader. B. H. (PTA Vice President)
11. Dr. Jayasekhar. S.
12. Dr. Sijin Kumar. A. V.
13. Prof. V. Gopinathan

Decisions Taken:

1. The principal welcomed the new IQAC team and briefed them about their responsibilities.
2. The meeting reviewed the NAAC accreditation process and permitted submission of the AQAR for 2019-20.
3. The meeting reviewed the new college website design and suggested improvements.
4. The meeting reviewed the master plan layout prepared by KITCO and suggested improvements.
5. The meeting appreciated the efforts by the IQAC in securing AIR 83 in the college category for NIRF 2020 and reviewed the preparations for NIRF 2021.
6. The meeting reviewed the data collection progress in AISHE 2021 and recommended changes.
7. The committee reviewed the new academic programmes submitted to the government for sanction in the current year and suggested improvements in developing new-generation programmes.




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Minutes of the meeting of IQAC

No. IQAC/2020-21/03

Date and Time: 05/03/2021, Time: 3:30 PM

Venue: Online

Agenda

1. Planning for the academic year 2021-22
2. Conduct of Student Feedback Survey
3. NAAC reaccreditation work review

Members Present

1. Dr Ananthapadmanabha A. L. (Principal-in-Charge)
2. Dr. Jijo P. U.
3. Sri. Asif Iqbal Kakkassery
4. Dr. Balakrishna. B. M.
5. Sri. Ismayil. P.
6. Ms. Jasna. K. A.
7. Dr. Babitha. K. V.
8. Dr P. C. Asharaf
9. Sri. Abdul Khader. B. H.
10. Dr Sijin Kumar. A. V.

Decisions Taken:

1. The meeting approved the plans for the financial year 2021-22.
2. The meeting appreciated the new-generation programme sanctioned for the college and offered all support for the smooth conduction of the programme.
3. Decided to conduct the student feedback survey in the online format.
4. Decided to continue with the NAAC SSR preparation and the submission of pending AQARs.
5. Approved the fund proposal for the NAAC fee for the accreditation process to be placed before the council for submission to the government.
6. Decided to submit a proposal to the government for sanctioning server space for hosting the college LMS. Entrusted the computer science department for preparing a detailed proposal.
7. Decided to prepare a detailed Institutional Development Plan (IDP) for submission to the government and integration with the College Master Plan.




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Action Taken Report

1. A new IQAC team was constituted.
2. Approved academic calendar and academic plan for the academic year.
3. Provided assistance for faculty placements under UGC CAP.
4. Training is given to faculty on engaging in online classes.
5. Enabled Google Classroom LMS for Online Classes.
6. An online survey to assess digital access among students was conducted and action was taken to ensure all students have digital access to attend online classes.
7. Conducted a student feedback survey in online mode and analyzed the same for improvement of the online teaching experience.
8. Provided assistance for staff and students with online teaching and learning practices.
9. Extended the institutional best practices under ACCESS and STEPS to the current academic year. Continued support for HSSTP Faculty Development Programme under the ACCESS Practice.
10. Participated in NIRF 2021 after securing AIR 83 among colleges in the NIRF 2020 rankings.
11. Submitted AISHE 2020-21 successfully.
12. Celebrated the International Day of the Girl Child in association with the NSS units.
13. Designed a new college website.
14. Reviewed the master plan layout prepared by KITCO and suggested improvements
15. Encouraged faculty members to apply for interdisciplinary or multidisciplinary projects that may benefit the college.
16. Submitted proposals for new UG and PG Programmes before the Government and secured a new generation Master's Programme in Physics.




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