



# GOVERNMENT COLLEGE KASARAGOD

Vidyanagar P. O., Kasaragod 671123

(Affiliated to Kannur University)

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Tel. 04994-256027

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## Internal Quality Assurance Cell

Minutes of the meeting of IQAC

No. IQAC/2019-20/01

Date and Time: 03/06/2019, Time: 3:30 PM

Venue: IQAC Room

### Agenda

1. Review of activities of the academic year 2018-2019
2. Planning for the next academic year.
3. NAAC Accreditation Process Review
4. Alumni Association Activities
5. NIRF 2020 Data submission.
6. AISHE 2020 Data submission.

### Members Present

1. Dr Aravind Krishnan K (Principal)
2. Dr. Jijo P. U.
3. Sri. Sajith Dhanapalan, Sr Supdt.
4. Sri. Vijayan K
5. Dr V S Anilkumar
6. Sri Manoj Chathoth
7. Dr A N Manoharan
8. Sri Abdul Khader B H

9. Dr Sijin Kumar A V
10. Prof. V Gopinathan
11. Mr Suhaib K V

**Decisions:**

1. The meeting approved the academic calendar for the year 2019-20
2. The meeting reviewed the NAAC accreditation work progress and decided to prepare the AQAR 2018-19.
3. The meeting reviewed the proposals from Botany and Mathematics departments to register their alumni associations and recommended registration of the same at the earliest. The meeting also entrusted the coordinator to bring the matter of formation of a campus alumni association, before the college council for immediate action.
4. The meeting appreciated the efforts of the IQAC team for the preparation and submission of NIRF 2019 and AISHE 2019 submissions. It recommended suggestions to improve the performance of the college for the upcoming NIRF 2020 and AISHE 2020 process



  
**Dr. Jijo P. U.**  
**PEN: 600784**  
**Associate Professor**  
**Government College Kasaragod**  
**Vidyanagar Post - 671123.**



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## Internal Quality Assurance Cell

Minutes of the meeting of IQAC  
No. IQAC/2019-20/02

Date and Time: 08/11/2019, Time: 10:30 AM  
Venue: IQAC Room

### Agenda

1. NIRF 2020 Data Collection
2. AISHE 2020 Data Collection
3. New website design for the college

### Members Present

1. Dr Ananthapadmanabha A. L. (Principal-in-Charge)
2. Dr. Jijo P. U.
3. Sri. Sajith Dhanapalan, Sr Supdt.
4. Sri. Vijayan K
5. Dr V S Anilkumar
6. Sri Manoj Chathoth
7. Dr A N Manoharan
8. Sri Abdul Khader B H
9. Dr Sijin Kumar A V
10. Prof. V Gopinathan
11. Mr Suhaib K V

Decisions:

1. The meeting reviewed the NIRF 2019 submission results and recommended methods to improve the performance for the NIRF 2020 submission.
2. Decided to submit the AISHE 2020 data on time and recommended the name of Dr Jijo P Ulahannan as the coordinator to ensure better data validation.
3. Decided to revamp the college website with a new design.



  
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## Internal Quality Assurance Cell

Minutes of the meeting of IQAC  
No. IQAC/2019-20/03

Date and Time: 22/03/2020, Time: 10:30 AM  
Venue: Online

### Agenda

1. Planning for Academic Activities during COVID-19 Pandemic
2. Conduction of online student feedback survey
3. Review and submission of plan fund proposals
4. Submission of NAAC SSR and AQAR 2018-19
5. Continuation of the ACCESS Scheme

### Members Present

1. Dr Ananthapadmanabha A. L. (Principal-in-Charge)
2. Dr. Jijo P. U.
3. Sri. Sajith Dhanapalan, Sr Supdt.
4. Sri. Vijayan K
5. Dr V S Anilkumar
6. Sri Manoj Chathoth
7. Dr A N Manoharan
8. Sri Abdul Khader B H
9. Dr Sijin Kumar A V

10. Prof. V Gopinathan
11. Mr Suhaib K V

**Decisions:**

1. As the college has been closed as it falls under the first-ever COVID-19 lockdown area in the state, the meeting has reviewed the situation and decided to use the Google Workspace facility available on the college website to facilitate the online classes.
2. Decided to provide adequate training for staff and students to engage in online classes with the help of Google Classroom.
3. It is decided to augment the e-Content creation facility in the college and entrusted the coordinator to prepare a proposal to set up an e-Content preparation studio on the campus.
4. It is decided to submit proposals to establish an LMS platform for the college based on the popular MOODLE platform.
5. Decided to encourage the formation of YouTube Channels for each department to facilitate online learning services for students with limited connectivity and devices to access classes.
6. Decided to conduct an online survey to assess digital access among students during the COVID-19 pandemic situation.
7. The meeting appreciated the efforts of the faculties from the physics and zoology departments in bringing the first-ever COVID-19 dashboard to the state.
8. Decided to conduct a student feedback survey and analysis in the online mode.
9. The meeting reviewed proposals submitted by each department for the next academic year and recommended submission to the council.
10. Recommended the continuation of the HSSTP Faculty Training Programme for School Teachers under the ACCESS scheme.



  
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## Internal Quality Assurance Cell

### Action Taken Report

1. Approved academic calendar and academic plan for the academic year.
2. Successfully secured Rs. 2.16 Crores for Infrastructure upgradation of the college.
3. Successfully screened and approved 59 placement proposals for the faculty placements under the UGC Seventh Pay Regulations 2018.
4. Organized the 'Sasthrapatham' Science Exhibition and Outreach Programme for the Public.
5. Augmented the College MIS and provided proper training.
6. Participated in the NIRF 2020 and secured AIR 83 for the first time.
7. Participated in the AISHE 2020.
8. Encouraged faculty members to apply for interdisciplinary or multidisciplinary projects that may benefit the college.
9. Continued support for HSSTP Faculty Development Programme.
10. Provided training for staff and students to engage in online classes with the help of Google Classroom.
11. An online survey to assess digital access among students was conducted and action was taken to ensure all students have digital access to attend online classes.
12. Conducted a student feedback survey in online mode and analyzed the same for improvement of the online teaching experience.



  
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