



GOVERNMENT COLLEGE KASARAGOD

Vidyanagar P. O., Kasaragod 671123
(Affiliated to Kannur University)

www.gck.ac.in

Email: principal@gck.ac.in

iqac@gck.ac.in

Tel. 04994-256027

Internal Quality Assurance Cell

Minutes of the meeting of IQAC
No. IQAC/2021-22/01

Date and Time: 01/06/2021, Time: 3:30 PM
Venue: Online

Agenda

1. Planning for the academic year 2021-22
2. Pandemic Response Planning
3. Celebration of Azadi Ka Amruth Mahotsav
4. Waste Disposal Mechanism
5. Constituting a Women's Development Cell in the College.
6. Formation of Gender Justice Forum.
7. Registration of Alumni Associations.
8. Formation of Various Committees and Cells
9. NAAC SSR and AQAR Submission.
10. NIRF 2022 Data Submission
11. AISHE 2020-21 Data Submission

Members Present

1. Dr Rema M (Principal-in-Charge)
2. Dr. Jijo P. U.
3. Sri. Asif Iqbal Kakkassery
4. Dr. Balakrishna. B. M.

5. Sri. Ismayil. P.
6. Ms. Jasna. K. A
7. Dr. Babitha. K. V.
8. Dr P. C. Asharaf
9. Sri. Abdul Khader. B. H.
10. Dr Jayasekhar. S.
11. Dr Sijin Kumar. A. V.
12. Prof. V. Gopinathan

Decisions Taken:

1. Reviewed the activities during 2020-21 and appreciated the efforts of IQAC in securing a good ranking in the NIRF.
2. Decided to suggest online applications for various certificates requested by students, in the pandemic situation.
3. Decided to take necessary steps to implement MOODLE LMS for the college. Entrusted Ms Akhila P from the Computer Science Department to coordinate the same.
4. Decided to conduct various activities and programmes under “Azadi ka Amrut Mahotsav” which would commence 75 weeks before 15th August 2022 and continue up to 15/08/2023. Dr. Vinayan T, Dept of History is recommended to lead the program.
5. Recommended methods to treat different types of waste materials in different parts of the college which are to be disposed of. Wooden waste, e-waste, and laboratory waste need to be managed separately with the help of the concerned government agencies.
6. Decided to suggest the constitution of a women’s development cell in the college and recommended the name of Dr Sujatha A V, Assistant Professor of English as the Coordinator.
7. Decided to recommend the formation of a Gender Justice Forum in the college and suggested the name of Dr Pushapaleth P, as the Chairperson.
8. Decided to recommend the reconstitution of various statutory bodies to the college council.
9. Decided to speed up the NAAC Reaccreditation work and submit the pending AQARs on time. Proposed a new Committee with Dr Shridhara N as the Coordinator.
10. Decided to submit NIRF 2022 Data and upload the AISHE 2020-21 data on time.
11. Decided to spread up the preparation of the five-year plan proposal to be submitted to the Director of Collegiate Education, with inputs from all departments and the library.



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Minutes of the meeting of IQAC

No. IQAC/2021-22/02

Date and Time: 20/10/2021, Time: 2:30 PM

Venue: Online

Agenda

1. Planning the Commencement of Offline Classes.
2. Orientation Classes for Beginners.
3. Submission of the Five-Year Institutional Development Plan.
4. Reconstitution of the Placement Cell.
5. Proposal for the Kasaragod Cultural Library
6. Organising the Climate Change Seminar

Members Present

1. Dr Rema M (Principal-in-Charge)
2. Dr. Jijo P. U.
3. Sri. Asif Iqbal Kakkassery
4. Dr. Balakrishna. B. M.
5. Sri. Ismayil. P.
6. Ms. Jasna. K. A
7. Dr. Babitha. K. V.
8. Dr P. C. Asharaf

9. Sri. Abdul Khader. B. H.
10. Dr Sijin Kumar. A. V.
11. Prof. V. Gopinathan

Decisions Taken:

1. Decided to recommend the commencement of offline classes for batches except for first-year UG and PG. The meeting suggested the formation of a COVID-Cell including students for the smooth conduction of offline classes.
2. Decided to organise orientation classes for first-year students in association with the PTA.
3. It is decided to submit the Five - year plan proposal before the College Council for approval for funding from the government under the infrastructure development funds.
4. Decided to suggest the reconstitution of the placement cell with Sri. Rajeev U as the Coordinator.
5. Approved the plan submitted by the College Librarian to start a Kasaragod Cultural Library for collecting and preserving books (Arts, Fiction and Nonfiction).
6. Decided to conduct a Seminar on climate change with the Kerala State Council for Science Technology and Environment (KSCSTE) on 24 November 2021.
7. Approved the proposal submitted by the College Librarian for the, "Earn while you learn" program in which students can work in the afternoon.
8. The meeting reviewed the progress of the LMS implementation.
9. Submitted proposals for utilising the CDC fund for the year 2016-17, and 2018-19 and the unspent balance for the year 2017-18. Recommended the purchase of hardware for blind students.
10. Decided to facilitate online training about the usage of Digilocker for teachers and students. Ms. Shafna Majeed and Ms. Jessamine David Raj are nominated as the coordinators for the implementation.
11. Recommended suggestions for renovating Arabic, Kannada and the Main block, based on the DPR.



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Minutes of the meeting of IQAC

No. IQAC/2021-22/03

Date and Time: 18/03/2022, Time: 10:30 AM

Venue: IQAC Room

Agenda

1. Planning for the next academic year
2. Preparation of the Institutional Development Plan
3. The organisation of the University Youth Festival
4. Academic Collaboration with SN Open University
5. Sankalp Job Fair
6. New Auditorium Design
7. Planning for Azadi Ka Amrit Mahotsav

Members Present

1. Dr Harikurup K K (Principal-in-Charge)
2. Dr. Jijo P. U.
3. Sri. Asif Iqbal Kakkassery
4. Dr. Balakrishna. B. M.
5. Sri. Ismayil. P.
6. Ms. Jasna. K. A
7. Dr. Babitha. K. V.
8. Dr P. C. Asharaf

9. Sri. Abdul Khader. B. H. (PTA Vice President)
10. Dr Sijin Kumar. A. V.
11. Prof. V. Gopinathan

Decisions:

1. Approved the Institutional Development Plan (IDP) to be placed before the college council.
2. Decided to give all support to the University Kalolsavam to be conducted from March 15-20.
3. Suggested the name of Sri Anoop Kumar, Dept. of Economics as Coordinator of the sub-centre of the Sreenarayanaguru Open University (Distance Education).
4. Decided to be part of the Sankalp Job fair on 19/03/2022.
5. Decided to partner with the YuvaJana Kshema Board to conduct a Program on Women's Day.
6. Approved the schematic for a new auditorium to be submitted to the PWD for a detailed plan.
7. Decided to be part of the Azadi ka Amruth Mahotsav, as part of the celebrations of the Indian Independence.



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Action Taken Report

1. Approved academic calendar and academic plan for the academic year.
2. Organised a seminar and interactive session on the topic 'Dowry and Perception' along with the NSS units and the Social Work Student Forum.
3. Approved plan fund proposals for the next academic year.
4. Conducted Sankalp Job Fair in the College.
5. Prepared the five-year plan as part of the Institutional Development Plan (IDP).
6. Prepared a draft plan for the new college auditorium.
7. Established a sub-centre of the Sreenarayanaguru Open University on the Campus.
8. Approved the Bylaw for the proposed 'Kasaragod District Cultural Library' was presented by Mr Sunny Joseph.
9. An online training program on the usage of Digilocker was conducted for teachers and students.
10. Conducted a seminar on climate change in association with the Kerala State Council for Science Technology and Environment (KSCSTE) on 24 November 2021.
11. Implemented the "Earn while you learn" program for students in college.
12. A 'Women's Development Cell' was constituted in the college with Dr Sujatha A V, Assistant Professor of English as the Coordinator.
13. Reconstituted the placement cell with Sri. Rajeev U as the Coordinator.